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Dated: 13.4.2018



# NCSM

राष्ट्रीय विज्ञान  
संग्रहालय परिषद्  
संस्कृति मंत्रालय  
भारत सरकार



**NATIONAL COUNCIL OF SCIENCE MUSEUMS**  
Ministry of Culture, Govt. of India

To

**Office Copy**

**SPEED POST**

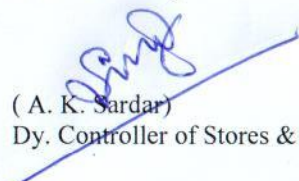
Dear Sirs,

We are desirous to send some Exhibits/materials from this office to “**Odisha Skill 2018**” Odisha Skill Development, Authority, IDCO Exhibition Ground, Bhubaneswar, Odisha 751 001 which should reach at the destination on or before 26.4.2018 and the same will be carried back to NCSM, Kolkata (loading date at Bhubaneswar on 1<sup>st</sup> May 2018). You are requested to quote your lowest rate per full truck load basis by engaging **Full Punjab Body LP 10 Wheel Truck** including loading & unloading charges at all the ends subject to the following terms & Conditions:-

1. The exhibits / materials which are to be transported are very much fragile in nature therefore **TRANSHIPMENT SHALL NOT BE ALLOWED**. This should be maintained very carefully and if any deviation is found, necessary deduction shall be made from transporter's bill, which will deem fit by the Council.
2. **ALL RISK COVER INSURANCE** coverage from any Nationalised Insurance Co. shall be arranged by the transporter at their own cost. The transporter shall provide us the Insurance Policy / Money Receipt issued by the Insurance Company before despatch of the consignment invariably. Insurance charges shall be reimbursed at actual during final payment of the transportation job against supporting documents.
3. Registration number of the truck shall be mentioned in each consignment and the same truck should reach at the destination.
4. **Number of days required reaching the consignment at “Odisha Skill 2018”** Odisha Skill Development, Authority, IDCO Exhibition Ground, Bhubaneswar, Odisha 751 001 must be mentioned in the quotation. Unnecessary delay shall not be allowed and if found, necessary deduction shall be made from the transporter's bill, which will deem fit by the Council.
5. **Applicable rate of GST should be mentioned in the quotation.**
6. TDS shall be deducted from every invoice as per prevailing Govt. Rules.
7. **While quoting the rate, please confirm whether Way Bill / Road Permit is required for transporting the goods by road from Kolkata to Bhubaneswar and Bhubaneswar to Kolkata or otherwise.**
8. E-Payment shall be made through RTGS/NEFT/Electronic Bank transfer within 30 days from the date of receipt of your Invoice duly pre-receipted accompanied by receipted challan/acknowledgement subject to satisfactory Inspection. **Submission of bank details and GST number with every invoice is mandatory to remit the dues.**
9. Your quotation in sealed envelope should reach this office positively 20.4.2018.

Thanking you,

Yours faithfully,

  
(A. K. Sardar)  
Dy. Controller of Stores & Purchase.



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विधान नगर, कोलकाता - 700091

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