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Dated: 28.4.2018

480-486



NCSM

राष्ट्रीय विज्ञान
संग्रहालय परिषद्
संस्कृति मंत्रालय
भारत सरकार



NATIONAL COUNCIL OF SCIENCE MUSEUMS
Ministry of Culture, Govt. of India

To
Office Copy

Dear Sirs,

We are desirous to send some Exhibits/materials from this office to **Regional Science Centre, Kerala Science City, Kozha Kuravilangad, Kottayam, Kerala - 686633**. Total 2 trucks are assessed to be required presently to undertake the transportation job. Quantity of truck may be increased or decreased on the discretion of the competent authority depending upon the volume of the consignment. You are requested to quote your lowest rate per full truckload basis by engaging **Full Punjab Body LP 10 Wheel Truck** including loading & unloading charges at both the ends subject to the following terms & Conditions:-

1. The exhibits / materials which are to be transported are very much fragile in nature therefore **TRANSHIPMENT SHALL NOT BE ALLOWED**. This should be maintained very carefully and if any deviation is found, necessary deduction shall be made from transporter's bill, which will deem fit by the Council.
2. **ALL RISK COVER INSURANCE** coverage from any Nationalised Insurance Co. shall be arranged by the transporter at their own cost. The transporter shall provide us the Insurance Policy / Money Receipt issued by the Insurance Company before despatch of the consignment invariably. Insurance charges shall be reimbursed at actual during final payment of the transportation job against supporting documents.
3. Registration number of the truck shall be mentioned in each consignment and the same truck should reach at the destination.
4. **Number of days required reaching the consignment at Regional Science Centre, Kottayam** must be mentioned in the quotation. Unnecessary delay shall not be allowed and if found, necessary deduction shall be made from the transporter's bill, which will deem fit by the Council.
5. Applicable rate of Service Tax or any other taxes / duties should be mentioned in the quotation.
6. TDS shall be deducted from every invoice as per prevailing Govt. Rules.
7. **While quoting the rate, please confirm whether Way Bill / Road Permit is required for transporting the goods by road from Kolkata to Kottayam, Kerala or otherwise.**
8. e Payment shall be made through RTGS/NEFT/Electronic Bank transfer within 30 days from the date of receipt of your Invoice duly pre-receipted accompanied by receipted challan / acknowledgement subject to satisfactory Inspection.

Your quotation in sealed envelope should reach this office positively by **14.5.2018**.

Thanking you,

Yours faithfully,

(A. K. Sardar)
Dy. Controller of Stores & Purchase.

संग्रहालय परिषद्
सेक्टर-5, बिधान नगर
कोलकाता-700091
कार्यालय प्रति
संलग्न हाँ / नहीं
दिनांक- 28/4/18
हस्ताक्षर



33, ब्लॉक-जी एन, सेक्टर-5
बिधान नगर, कोलकाता - 700091

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