

**Format for Submission of rate (to be submitted on the Letter Pad of the Firm/Agency)**

**Printing of Activity Report 2017-18 & Annual Report 2017-18**

1. Name of the Agency/firm :
2. Nodal Contact Person for this work:  
(Name & Contact details of the person who will be involved in coordination of the work from NCSM  
Telephone/Fax number (s) :  
E-mail ID :  
Mobile No. :)
3. Submitted Rate :

Sl. No.	Item	Quantity	Rate (A)	GST rate with Code	GST Amount (B)	Total Amount C=(A+B)
1.	<b>Printing of Activity Report</b> (104 pages all 4 colour)					
	Paper: Gloss Art	1500				
	Paper: Maplitho Paper	1500				
2.	<b>Printing and Fabrication of Matching Envelope</b>	1500				
3.	<b>Printing of Annual Report</b> (224, pages all 4 colour)					
	Paper: all 224 pages on Gloss Art Paper	175				
	Paper: all 224 pages on Maplitho Paper	175				
4.	<b>Additional Rate for ±4 pages with 4 Colour Printing</b>	As per Requirement				
	Paper: Gloss Art					
	Paper: Maplitho					

Date:

Place:

Seal of the Organization:

Name:

Designation:

***NOTE: The cost mentioned here would be considered as the final quote from the agency/firm and no further change shall be accepted.***