



# NCSM

राष्ट्रीय विज्ञान  
संग्रहालय परिषद्  
संस्कृति मंत्रालय  
भारत सरकार



Ref: I-18015/3(RTI)  
Date: November 23, 2017

3587-3588

NATIONAL COUNCIL OF SCIENCE MUSEUMS  
Ministry of Culture, Govt. of India

Shri Chandranshu Mehta  
A-261, Sector-9  
New Vijay Nagar  
Ghaziabad - 201009.

**Speed Post**

**Sub: Information under RTI Act, 2005.**

Sir,

With reference to your RTI application (Registration No. MCULT/R/2017/50266) dated 31.10.2017 received at this office on 08.11.2017, through Ministry of Culture vide e-mail dated 08.11.2017, the information sought by you is furnished below :

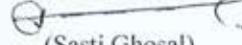
Query	Reply
1) Is it Mandatory under rules to get the Service Book of every retiring employee audited by the Internal Finance Division or the Audit Authorities before any final dues can be released. If yes, what is the procedure being followed in Autonomous Bodies under Ministry of Culture. If No, then please provide the reason.	Yes, it is mandatory that the Service Book of every retiring employee are audited by the Internal Finance Division or the Audit Authorities before any final dues can be released. As a normal practice, Service Books of retiring employees are audited by CAG before their retirement. Moreover, the Service Books of retiring employees are also sent to Finance & Accounts section at the time of release of retirement benefits like Pension, Gratuity, Leave Encashment, Commutation of Pension etc.
2) Are the Service Book being audited by the Audit Authorities in Autonomous Bodies under Ministry of Culture. If Yes, please confirm.	Yes

If you are not satisfied with the information furnished hereinabove, you may prefer an appeal before the First Appellate Authority, whose particulars are given below.

Shri C. K. Das  
Secretary & First Appellate Authority under RTI Act  
National Council of Science Museums  
Block-GN, Sector-V, Bidhan Nagar  
Kolkata - 700091

Thanking you,

Yours faithfully,

  
(Sasti Ghosal)

Dy.CoA & CPIO, NCSM (Hqrs.)

*o/c*

Copy to:  
Shri M.G. Sasidharan  
Section Officer (M-II)  
Ministry of Culture, Govt. of India  
333-A, 'C' Wing, Shastri Bhavan  
New Delhi - 110115



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