

राष्ट्रीय विज्ञान संग्रहालय परिषद  
National Council of Science Museums  
संस्कृति मंत्रालय, भारत सरकार  
Ministry of Culture, Govt. of India  
कोलकाता/Kolkata-700091

Ref no.:- I-13016/36/4010 .

January 16, 2019

**कार्यालय ज्ञापन /OFFICE MEMORANDUM**


Director General, NCSM has been pleased to approve engagement of Shri R.K. Senapati, Former Technician 'F' (Horticulture), Science City as Consultant on contract basis for a period of 6 (six) months for completion of gardening works of various ongoing projects of NCSM viz. Bargarh Science Centre, Odisha, Udaipur Science Centre, Tripura, Gaya Science Centre, Bodhgaya, Bihar etc. The engagement of Shri Senapati as Consultant in NCSM shall be with immediate effect at a consolidated remuneration of ₹.25,000.00 (Rupees twenty five thousand) only per month.

The following terms and conditions shall govern the engagement of Shri Senapati as Consultant:-

- He will be posted at NCSM Hqrs., and will be sent on tour at site(s) as per requirement for which he will be paid TA/DA as per rules of NCSM;
- He will not be entitled to any other allowance apart from the above consolidated monthly emolument of ₹.25,000/-;
- The contract is liable to be terminated without any notice or assigning any reason;
- He will attend office according to the working hours of NCSM Hqrs. which is at present between 09:30 AM to 06:00 PM;
- He will not be entitled to leave of any kind other than weekly off, Gazetted holidays and casual leave at the rate of one day per month;

If terms and conditions as mentioned above are acceptable to Shri Senapati, he may communicate his acceptance to this office within 3 (three) days from the date of receipt of this office memorandum and join his duty latest by 1<sup>st</sup> February, 2019.

This issues with the approval of competent authority.

  
(Saibal Bose)  
Dy. Controller of Admn. (MC)

Shri R.K. Senapati  
Former Technician 'F' (Horticulture), Science City  
Udyan B, Flat no. 1/3, 3<sup>rd</sup> Floor  
25/2B/1 Jheel Road  
Kolkata: 700031

Copy to:-

1. PPS to DG, NCSM
2. Director, NCSM Hqrs. /Science City
3. Secretary, NCSM
4. CE, NCSM
5. CoA, NCSM Hqrs.
6. Dy. CoFA NCSM Hqrs.
7. PRO & Hindi cell, NCSM Hqrs.
8. Bill Section, NCSM
9. Office copy