Ref.: I-18014/5/18(342) 4270 -Dated: 08.2.2019 4276





To

Office Copy

NATIONAL COUNCIL OF SCIENCE MUSEUMS

Ministry of Culture, Govt, of India

Dear Sirs,

SPEED POST

We are desirous to send some Exhibits/materials from this office to Sub Regional Science Centre, Beside National Park, Udaipur, Tripura, Pin – 799120. Total 3 trucks are assessed to be required presently to undertake the transportation job. (It may kindly be noted that approx 7/8 Km. before the destination small trucks are required for transferring the goods at site due to narrow road.). Quantity of truck may be increased or decreased at the discretion of the competent authority depending upon the volume of the consignment. You are requested to quote your lowest rate per full truckload basis including loading & unloading charges at all. Rate should be quoted as per following:-

- a) Full Punjab Body LP Truck 19ft. / 22ft. Rate should be quoted separately for 19 & 22ft.
- b) Truck with Container 19ft / 22ft. Rate should be quoted separately for 19 & 22ft.

Terms & Conditions:-

- Transshipment may be allowed but the materials should be handled carefully to avoid any breakages / damages.
 Therefore special care should be taken while transshipment of the goods, if any breakages / damages is found, necessary deduction shall be made from the transporter's bill, as will deem fit by the Council
- 2. ALL RISK COVER INSURANCE coverage from any Nationalised Insurance Co. shall be arranged by the transporter at their own cost. The transporter shall provide us the Insurance Policy / Money Receipt issued by the Insurance Company before despatch of the consignment invariably. Insurance charges shall be reimbursed at actual during final payment of the transportation job against supporting documents.
- Number of days required reaching the consignment at SRSC, Udaipur must be mentioned in the quotation.
 Unnecessary delay shall not be allowed and if found, necessary deduction shall be made from the transporter's bill, which will deem fit by the Council.
- 4. Applicable rate of GST or any other taxes / duties should be mentioned clearly in the quotation.
- 5. Income Tax shall be deducted from every invoice as per prevailing Govt. Rules.
- 6. While quoting the rate, please confirm whether Way Bill / Road Permit is required for transporting the goods by road from Kolkata to Udaipur, Tripura or otherwise. <u>If required, the successful tenderer shall be required to generate e-way for the consignment.</u>
- E- Payment shall be made through RTGS/NEFT/Electronic Bank transfer within 30 days from the date of receipt of your Invoice duly pre-receipted accompanied by receipted challan / acknowledgement subject to satisfactory Inspection.

Your quotation in sealed envelope should reach this office positively by 22.2.2019.

Thanking you,

Yours faithfully,

(K Unnikrishnan)

Dy. Controller of Stores & Purchase.

Wy 8.2.19

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