## राष्ट्रीय विज्ञान संग्रहालय परिषद National Council of Science Museums संस्कृति मंत्रालय, भारत सरकार Ministry of Culture, Govt. of India कोलकाता/Kolkata-700091

सं -आई/I-16011/1/14

दिनांक/Dated:27.03.2019

## कार्यालय जापन/OFFICE MEMORANDUM

Director General, NCSM has been pleased to approve the official deputation of Shri Shrikant Pathak, Curator 'G', & Director, Central Research & Training Laboratory, Kolkata to Copenhagen, Denmark during **06.06.2019 to 08.06.2019 (excluding journey time)** to participate in the ECSITE Annual Conference, 2019.

The following terms and conditions shall govern the official deputation of Shri Shrikant Pathak:-

- 01. He will be treated as on duty with full salary during the period of his deputation. His salary will be paid in rupee in India;
- 02. He will be treated as on tour from the place of his duty to the port of embarkation in India and back;
- 03. His international airfare between the port of embarkation in India and Denmark and back by the entitled class through the shortest route will be borne by NCSM;
- 04.Incidental expenditure connected with his deputation abroad for visa, medical insurance if any, travel insurance, conference registration fee etc., will be borne by NCSM;
- 05. His per-diem @ USD 100 during the period of deputation from 06.06.2019 to 08.06.2019 to Denmark shall be borne by NCSM as per rules;
- 06.In addition to per-diem as stated at Sl. No. 5 above, he will also be paid @ USD 125 per day towards advance for booking accommodation, which will be adjusted against the bill for accommodation.
- 07. He will submit a tour report within 3 weeks of his return to India to DG, NCSM;

(चंद्रकांत दास/Chandrakant Das)

सचिव /Secretary

Shri Shrikant Pathak
Curator 'G' & Director
Central Research & Training Laboratory
Block-GN, Sector-V, Bidhan Nagar
Kolkata – 700 091

Copy to:-

- 01. PPS to DG, NCSM
- 02. CoA, NCSM Hqrs.
- 03. PRO & Hindi Cell, NCSM
- 04. Personal file of Shri Shrikant Pathak
- 05. Office copy