

AMENDMENT OF BYE-LAWS OF THE  
NATIONAL COUNCIL OF SCIENCE MUSEUMS

(Approved by 121<sup>st</sup> meeting of Governing Body,  
NCSM held on 3<sup>rd</sup> January, 2019)



**National Council of Science Museums**  
(Ministry of Culture, Govt. of India)  
Block-GN, Sector-V, Bidhan Nagar  
Kolkata-700091

## BYE-LAWS

Sl. No.	Page No.	Clause No.	Particulars (as per existing Bye-laws)	Proposed Amendments	Reasons	Remarks
1.	1.	1.	Part-I relating to Non-Plan income and expenditure on revenue account.  Part-II relating to Plan expenditure showing Capital and Recurring items separately.	Part-I relating to income and expenditure on revenue account.  Part II relating to Capital expenditure showing different items separately.	Due to change of nomenclature by Govt. of India w.e.f. 1.4.2017 (i.e. GIA-General, GIA-CCA & GIA-Salary).	
2.	1.	4.	One copy of the finally sanctioned estimates shall be kept by the Finance & Accounts Officer of the Society and another shall be supplied to the Accountant-General, Central Revenues. All variations in the estimates sanctioned by the competent authority during the year shall be similarly communicated.	One copy of the finally sanctioned estimates shall be kept by the Senior Controller of Finance & Accounts of the Society and another shall be supplied to the Accountant-General, Central Revenues. All variations in the estimates sanctioned by the competent authority during the year shall be similarly communicated.	Change in designation as per Cadre Review.	Ministry of Culture letter F.No.9-28/2010-M.II dated 24.2.2016.
3.	2.	6.	The Director General may sanction an additional grant for any scheme approved by competent authority in terms of Bye-law 5 upto the following financial limits:  Where the cost of approved scheme is ₹50,000/ or less ₹5,000/-  Where the cost of approved scheme exceeds ₹50,000/- or less ₹10,000/- provided that such grant is not inconsistent with the nature and object of the scheme itself.	The Director General may sanction an additional grant for any scheme approved by competent authority in terms of Bye-law 5 upto the following financial limit:  Upto 10% of the cost of the scheme.  Provided that such grant is not inconsistent with the nature and object of the scheme itself.	For timely execution of the scheme.	

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4.	3.	12(a)	The Director General shall have full powers of the Head of a Department of the Government of India, under the delegation of Financial Power Rules, 1958 as amended from time to time and under the Fundamental and Supplementary Rules. The Director General shall also have powers as defined in the 'Delegation of Powers to the Director General, NCSM' in Appendix 'A' and Appendix 'C'.	The Director General shall have full powers of the Head of a Department of the Government of India, under the delegation of Financial Power Rules, 1978 as amended from time to time and under the Fundamental and Supplementary Rules. The Director General shall also have powers as defined in the 'Delegation of Powers to the Director General, NCSM' in Appendix 'A' and Appendix 'C'.	In conformity with delegation of Financial Power Rules 1978.	
5.	3.	12(b)	The Director General shall have powers to declare such officer as Director of Museum/Centre, who will hold charge of an individual museum/centre having a separate Executive Committee and who will be in a grade not below Curator E1, acting as such for some time.	The Director General shall have powers to declare such officer as Director of Museum/Centre, who will hold charge of an individual museum/centre having a separate Executive Committee and who will be in a grade not below Curator 'E', acting as such for some time.	In conformity with Pay Matrix (Level-13) of Directors in Govt. of India.	
6.	3.	12(c)	Nil	The Director General shall have the power to re-designate the senior most Curator 'G' as Deputy Director General subject to his/her posting at NCSM (Hqrs.).	As per approval of Ministry of Culture vide letter No. F.9-27/07-M.II dated 25.6.2007.	The post will be personal to incumbent and it does not entail any financial benefits to him/her.
7.	4.	18	The Administrative Officer of the respective museum/centre shall sign and the Finance & Accounts Officer of the museum/centre shall countersign all contracts and agreements relating to the	The Sr. Controller/ Controller/ Dy. Controller of Administration of the respective museum/centre shall sign and the Sr. Controller/Controller/ Dy. Controller of Finance & Accounts of the museum/centre	Change in designation as per Cadre Review	Ministry of Culture letter F.No.9-28/2010-M.II dated 24.2.2016.

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			museum/centre. In absence of any of these officers the Head of Museum/Centre shall nominate the officer dealing with the subject or any other officer to sign or countersign the contract/agreement. The Administrative Officer shall have the power to defend or file suits or other legal proceedings on behalf of the respective museum/centre subject to reporting such matters to the Director General, NCSM at the earliest.	shall countersign all contracts and agreements relating to the museum/centre. In absence of any of these officers the Head of Museum/Centre shall nominate the officer dealing with the subject or any other officer to sign or countersign the contract/agreement. The Sr. Controller/Controller/Dy. Controller of Administration shall have the power to defend or file suits or other legal proceedings on behalf of the respective museum/centre subject to reporting such matters to the Director General, NCSM at the earliest.														
8.	5	23.	<p>The Finance &amp; Accounts Officers shall apply a check of the nature of pre-audit, to all payments from the funds of the Society; and will maintain registers in the following forms:</p> <table border="1"> <tr> <td>Form 1</td> <td>Establishment Audit Register</td> </tr> <tr> <td>Form 2</td> <td>Audit Register of Gazetted Government servants pay and allowances</td> </tr> <tr> <td>Form 3</td> <td>Travelling Allowance Audit Register</td> </tr> </table>	Form 1	Establishment Audit Register	Form 2	Audit Register of Gazetted Government servants pay and allowances	Form 3	Travelling Allowance Audit Register	<p>The Sr. Controller/Controller /Dy. Controller of Finance &amp; Accounts shall apply a check of the nature of pre-audit, to all payments from the funds of the Society; and will maintain registers in the following form:</p> <table border="1"> <tr> <td>Form 1</td> <td>Establishment Audit Register</td> </tr> <tr> <td>Form 2</td> <td>Audit Register of Gazetted Government servants pay and allowances</td> </tr> <tr> <td>Form 3</td> <td>Travelling Allowance Audit Register</td> </tr> </table>	Form 1	Establishment Audit Register	Form 2	Audit Register of Gazetted Government servants pay and allowances	Form 3	Travelling Allowance Audit Register	Change in designation as per Cadre Review	Ministry of Culture letter F.No.9-28/2010-M.II dated 24.2.2016.
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9.	5.	24	In the objection Book in Form 6 the Finance & Accounts Officer at the NCSM Headquarters and the Finance & Accounts Officer or Accounts Officer at the individual Science Museum/ Centre will enter all objections which they may raise against proposed expenditure. The book will be submitted to the Director General or the Director of museum/centre as the case may be before any payment to which an objection has been	In the objection Book in Form 6 the Sr. Controller/Controller/ Dy. Controller of Finance & Accounts at the NCSM Headquarters and the Controller/Dy. Controller of Finance & Accounts at the individual Science Museum/ Centre will enter all objections which they may raise against proposed expenditure. The book will be submitted to the Director General/Deputy Director General or the Director of	a) Change in designation as per Cadre Review.  b) Deputy Director General is an authority in NCSM.	a) Ministry of Culture letter F.No.9-28/2010-M.II dated 24.2.2016.  b) As per Ministry of Culture letter No. F.9-27/07-M.II dated 25.6.2007.																																

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			recorded therein is made, and the Director General or the Director of museum/centre as the case may be, will record in writing his orders on the objection before payment is made of the amount to which objection has been taken.	museum/centre as the case may be before any payment to which an objection has been recorded therein is made, and the Director General/Deputy Director General or the Director of museum/centre as the case may be, will record in writing his orders on the objection before payment is made for which objection has been taken.		
10.	5.	25	On the written requisition of the person appointed by the Comptroller & Auditor-General of India for the purpose, the Finance & Accounts Officer shall be bound to produce for his inspection or for the inspection of any officer deputed by the person concerned in this behalf any paper, writing, document or thing pertaining to the Society.	On the written requisition of the person appointed by the Comptroller & Auditor-General of India for the purpose, the Sr. Controller / Controller / Dy. Controller of Finance & Accounts shall be bound to produce for his inspection or for the inspection of any officer deputed by the person concerned in this behalf any paper, writing, document or thing pertaining to the Society.	Change in designation as per Cadre Review	Ministry of Culture letter F.No.9-28/2010-M.II dated 24.2.2016.
11.	6.	29	The Administrative Officer of the Museum/Centre shall be the non-member Secretary of the Committee.	The Sr. Controller/Controller/Dy. Controller of Administration of the Museum/Centre shall be the non-member Secretary of the Committee.	Change in designation as per Cadre Review	Ministry of Culture letter F.No.9-28/2010-M.II dated 24.2.2016.
12.	6.	30	All members of the Executive Committee excepting the ex-officio members shall retire on the expiry of 2 years from the date on which they became members of the Executive Committee. In case of casual	All members of the Executive Committee excepting the ex-officio members shall retire on the expiry of 4 years from the date on which they became members of the Executive Committee. In case of casual	In order to maintain synergy in implementation of decisions of GB, the term of EC may be co-terminus to the term of Governing Body,	

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			vacancy during the two years period, the person appointed in the vacancy shall hold the office for the unexpired portion of that two year period. A member who does not attend three consecutive meetings of the Executive Committee without proper leave of the Chairman shall cease to be member. The person whose membership is terminated in accordance with the Bye-law shall be eligible for re-nomination.	vacancy during the four years period, the person appointed in the vacancy shall hold the office for the unexpired portion of that four year period. A member who does not attend three consecutive meetings of the Executive Committee without proper leave of the Chairman shall cease to be member. The person whose membership is terminated in accordance with the Bye-law shall be eligible for re-nomination.	NCSM.	
13.	7	31(iii)	to determine the strength of staff and take decisions for creation of posts in approved scales and designations upto grade E-II, suspension and abolition of posts; to consider/recommend completion of probationary period/confirmation/ renewal of contract/permanent absorption of officers above the grade 'B' and upto E-II;	to determine the strength of staff and take decisions for creation of posts in approved scales and designations upto grade E, suspension and abolition of posts; to consider/recommend completion of probationary period/confirmation/ renewal of contract/permanent absorption of officers above the grade 'B' and upto E;	Change in designation as per Recruitment Rules.	Ministry of Culture letter No.9-07/2014-M.II dated 24.4.2018.
14.	7	31(iv)	within the framework of rules and regulations laid down by the NCSM from time to time to approve schemes/projects of sponsored research work; filing of application(s) for patents; processes for commercial utilisation, development work in cooperation and collaboration with industrial firms, museums,	within the framework of rules and regulations laid down by the NCSM from time to time to approve schemes/projects of sponsored research work; filing of application(s) for patents; processes for commercial utilisation, development work in cooperation and collaboration with industrial firms, museums,	Change is necessary due to increase in RBI cost index in last 3 decades.	

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			educational institutions and other organisations; institutional consultancy; appointment of outside consultants; preparation of techno-economic feasibility reports; deputing of personnel for assignments in outside organisations; sanction of funds for task projects for outside agencies including universities, museums and other institutions; loan of equipment; transfer of objects from one museum/centre to the other under NCSM; deputation of staff; institutional awards and prizes; distribution of premia and royalties and sanction of experimental projects below ₹5.00 lakhs.	educational institutions and other organisations; institutional consultancy; appointment of outside consultants; preparation of techno-economic feasibility reports; deputing of personnel for assignments in outside organisations; sanction of funds for task projects for outside agencies including universities, museums and other institutions; loan of equipment; transfer of objects from one museum/ centre to the other under NCSM; deputation of staff; institutional awards and prizes; distribution of premia and royalties and sanction of experimental projects below ₹25.00 lakhs.		
15.	9	41(ii)	to write off irrecoverable losses of stores and moneys in excess of ₹5,000/- and upto ₹25,000/- in each case.	to write off irrecoverable losses of stores and moneys in excess of ₹50,000/- and upto ₹1.50 lakh in each case.	Change is necessary due to increase in RBI cost index in last 3 decades.	As per Govt. of India norm.
16.	9	41(iii)	to sanction expenditure on Symposia/Seminars/Conference upto ₹15,000/-.	to sanction expenditure on Symposia/Seminars/Conference upto ₹5.00 lakhs.	-do-	-do-
17.	9	43	The officers belonging to the first two categories as stated above shall be placed in the following grades:	The officers belonging to the first category as stated above shall be placed in the following grades:		
18.	10	43	<u>Grade A</u> Rs.2000-60-2300-EB-75-3200-100-3500	<u>Grade B IV(1)</u> Level-10(₹56100-177500)	As per Cadre Review and implementation of 7 <sup>th</sup> CPC.	Ministry of Culture letter F.No.9-28/2010-M.II dated 24.2.2016



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			<u>Grade B</u> Rs.2200-75-2800-EB-100-4000  <u>Grade C</u> Rs.3000-100-3500-125-4500  <u>Grade D</u> Rs.3700-125-4700-150-5000  <u>Grade E</u> Rs.4500-150-5700  <u>Grade F</u> Rs.5100-150-5700-200-6300  <u>Grade G</u> Rs.5900-200-6700 In case of revision of pay scales in future, the grades shall be revised accordingly. The Governing Body shall determine unified grades for all other posts.	<u>Grade C IV(2)</u> Level-11(₹67700-208700)  <u>Grade D IV(3)</u> Level-12(₹78800-209200)  <u>Grade E IV(4)</u> Level-13(₹123100-215900)  <u>Grade F IV(5)</u> Level-13A(₹131100-216600)  <u>Grade G IV(6)</u> Level-14 (₹144200-218200)  <u>Grade H</u> Level-15 (₹182200-224100) (only for Director General) In case of revision of pay scales in future, the grades shall be revised accordingly. The Governing Body shall determine unified grades upto Grade-F for all other posts in Technical & Administrative categories keeping in view the Govt. of India guidelines.		and letter No.9-05/2017-M.II dated 12.6.2017
19.	10	45	The President shall have the power to make appointments to the post of Director General and the Chairman, G.B. to posts in grade F and G on the recommendation of a Selection Committee consisting of the following:	The President shall have the power to make appointments to the post of Director General and the Chairman, G.B. to posts in grade G on the recommendations of Selection Committees as per rules approved by Govt. of India.	As per Recruitment Rules of NCSM approved by Ministry of Culture.	Ministry of Culture letter No.9-07/2014-M.II dated 24.4.2018.

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			<p>(1) A Chairman</p> <p>(2) Six experts (including two members of the Governing Body) : To be nominated by the President, NCSM</p> <p>(3) Director General – Ex-officio Member (for posts other than Director General)</p>			
20.	11	46	The Director General, NCSM shall have the power to make appointments to the posts in grade E-I and E-II on the recommendation of a Selection Committee. The Selection Committee will consist of the following:	The Director General, NCSM shall have the power to make appointments to the posts in grade E and F on the recommendation of a Selection Committee as per Recruitment Rules approved by Govt. of India.	As per Recruitment Rules of NCSM approved by Ministry of Culture.	Ministry of Culture letter No.9-07/2014-M.II dated 24.4.2018.
21.	11	47	The Chairman referred to in Bye-laws 45 and 46 shall constitute a Screening Committee from amongst the members of the Selection Committee. The Screening Committee shall examine the credentials of all candidates who have applied and drawn up a panel of candidates to be interviewed by the Selection Committee. The Selection Committee may interview any or all of the candidates and may also consider other suitable names, if any, as it thinks fit and shall make its recommendations to the	The Chairman referred to in Bye-laws 45 and 46 shall constitute a Screening Committee from amongst the members of the Selection Committee. The Screening Committee shall examine the credentials of all candidates who have applied and drawn up a panel of candidates to be interviewed by the Selection Committee. The Selection Committee may interview any or all the candidates and may make its recommendations to the President/ Chairman, Governing Body/Director General as the case may be.	To ensure fairness and transparency in recruitment process.	

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			President/Director General as the case may be.			
22.	12	50	Notwithstanding anything contained in the Bye-laws, the President may, in special circumstances invite an eminent scientist/ technologist/ museologist to the post of Director General and posts in grade F on contract for a period not exceeding one year with a provision for renewal for a further period provided however that no renewal of the contract shall be made without the previous approval of the Governing Body. The terms and conditions of appointments made under this Bye-law shall be subject to the approval of the Governing Body.	Notwithstanding anything contained in the Bye-laws, the President may, in special circumstances invite an eminent scientist/ technologist/ museologist with essential qualifications of scientific category officers and relevant experience to the post of Director General on contract for a period not exceeding one year with a provision for renewal for a further period provided however that no renewal of the contract shall be made without the previous approval of the Governing Body. The terms and conditions of appointments made under this Bye-law shall be subject to the approval of the Governing Body.	In consideration of the fact that NCSM is an S&T organization as per Department of Science & Technology Office Memorandum No.DST/JSF/17(3)(1/83 dated 28.12.1983 of Govt. of India.	
23.	12	51(i)	Appointments to the posts in grade 'C', 'B' & 'A' and other posts of corresponding rank shall be made by the Director of the Museum/Centre. For corresponding posts in the NCSM Headquarters, appointments shall be made by such officers as may be designated by the Director General from time to time.	Appointments to all the posts in grade 'C', 'B' & 'A' shall be made by the Director of the Museum/Centre. For corresponding posts in the NCSM Headquarters, appointments shall be made by Deputy Director General/ Director (HQ)	As Deputy Director General will be posted at NCSM(Hqrs.) as per the instructions of Ministry of Culture.	Ministry of Culture letter No. F.9-27/07-M.II dated 25.6.2007.

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24.	--	51(ii)	Nil	Appointments to all the posts in grade 'D' shall be made by Deputy Director General.	As Deputy Director General will be posted at NCSM(Hqrs.) as per the instructions of Ministry of Culture.	Ministry of Culture letter No. F.9-27/07-M.II dated 25.6.2007.
25.	12	52	<p>For appointments to each of the posts specified in Bye-law 51 an ad-hoc Selection Committee shall be constituted by the Executive Committee. The Selection Committee will be as follows:</p> <p>(1) A Chairman - To be nominated by the Executive Committee</p> <p>(2) Three Scientists from NCSM Science Museums/Centres - To be nominated by the Executive Committee</p> <p>(3) Three external experts - To be nominated by the Executive Committee</p> <p>(4) Director General, NCSM - Ex-officio Member</p> <p>(5) Director of Museum/Centre - Ex-officio Member</p> <p>For corresponding posts in NCSM Headquarters and for central recruitments an ad-hoc Selection Committee shall be constituted by the Director General consisting of the following:</p>	For appointments to each of the posts specified in Bye-laws 51, Selection Committees shall be constituted by the Executive Committee/ Director General as per Recruitment Rules of NCSM approved by Govt. of India.	As per approval from Ministry of Culture.	Ministry of Culture letter No.9-07/2014-M.II dated 24.4.2018.

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			(1) A Chairman (2) Three officers of NCSM – To be nominated by the Director General (3) Three external experts			
26.	13	54(a)	Notwithstanding anything contained in the Bye-laws, Director General may in exceptional cases invite a qualified Indian Scientist/Technologist/Museologist abroad or in India for appointment to a Scientific or technical post in grade E-I or E-II for a period not exceeding one year. For posts in grade-F and G this power will be exercised by the President.	Notwithstanding anything contained in the Bye-laws, Director General may in exceptional cases invite a qualified Indian Scientists/Technologist/Museologist, possessing essential qualifications with relevant experience of scientific category officers, abroad or in India for appointment on contract to a Scientific or technical post in grade E/F for a period not exceeding 5 years. For posts in grade-G this power will be exercised by the Chairman, Governing Body.	To attract specialist and talented professionals in conformity with the spirit of Recruitment Rules for lateral entry.	
27.	13	54(b)	notwithstanding anything contained in the bye-laws the Director of Museum/Centre or the officer designated by the Director General as the case may be may appoint a candidate of proven merit to a post in grades C, B, A, for a period of one year subject to the condition that the post shall be advertised within 6 months of such appointments and selection made in accordance with the provision of the Bye-	notwithstanding anything contained in the bye-laws the Chairman, Governing Body/ Director General/Deputy Director General/Director may appoint on contract a candidate of proven merit to a post not below the Pay Matrix Level-7 for a period of one year with a provision for renewal for a further period of one year subject to the condition that the post shall be advertised within 6 months of such appointments	For smooth functioning of NCSM.	

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			laws.	and selection made in accordance with the provisions in Recruitment Rules of NCSM approved by Govt. of India.		
28.	13	55	Appointments to posts of Technical/Exhibition/Educational Assistants and other posts of similar status shall be made by Director. For corresponding posts in the NCSM Headquarters, appointments will be made by such officer(s) as may be designated by Director General from time to time.	Appointments to posts of Assistants in Group 'B' and other posts in Group 'C' shall be made by Director. For corresponding posts in the NCSM Headquarters, appointments will be made by Deputy Director General/Director HQ	For smooth functioning of NCSM.	
29.	13	56(a)	Appointments to posts specified in Bye-law 55 shall be considered by appropriate Selection Committee constituted by Director General/Executive Committee of Museum/Centre as the case may be.	To be deleted	As per Recruitment Rules of NCSM, interview has been discontinued in NCSM for Assistants in Group 'B' and other posts in Group 'C'.	As per Govt. of India guidelines.
30.	13	56(b)	The Selection Committee shall consist of the following:  (1) A Chairman (2) Two Project Coordinators (one of them being the project Coordinator in whose project the vacancy is to be filled up – To be nominated by the Executive Committee) (3) Three outside experts – To be nominated by the Executive Committee. (4) Director of Museum/Centre – Ex-officio Member.	<b>To be deleted</b>	-do-	-do-

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			For NCSM Headquarters  (1) A Chairman (2) Three outside Experts : To be nominated by the Director General (3) Three NCSM Officers : To be nominated by the Director General			
31.	14	59	The Director General, NCSM shall have power to transfer any employee to any other appropriate post of equivalent status under the NCSM provided no expenditure other than transfer T.A. is normally involved.	The Director General, NCSM shall have the power to approve inter-zonal transfer of any employee to any other appropriate post or equivalent status under NCSM provided no expenditure other than transfer T.A. is normally involved.		
32.	14	60	The procedure for appointment of candidates to posts other than mentioned in these bye-laws shall be as per provisions of the Recruitment, Assessment and Promotion Rules as formulated and amended from time to time by the Governing Body.	The procedure for appointment of candidates to posts other than mentioned in these bye-laws shall be as per provisions of the Recruitment Rules as formulated and amended from time to time by the Governing Body & approved by Govt. of India.		
33.	15	62(b)	The appointing/disciplinary and appellate powers are delegated to such authorities and officers of NCSM as given in the Schedule of appointing/disciplinary and appellate authorities for different categories of posts under the	The appointing/appellate/revisionary and reviewing powers are delegated to such authorities and officers of NCSM as given in the Schedule of Appointing/ Appellate/ Revisionary and Reviewing authorities for different	To provide natural justice to employees.	

Sl. No.	Page No.	Clause No.	Particulars (as per existing Bye-laws)	Proposed Amendments	Reasons	Remarks
			Central Civil Services (Classification, Control and Appeal) Rules', in Appendix 'C'.	categories of posts under the Central Civil Services (Classification, Control and Appeal) Rules', in Appendix 'C'.		
34.	--	<b>64(c)</b>	Nil	In regard to all matters concerning works, procurement of goods, services and contract management of the Society, the General Finance Rules framed by the Government of India from time to time shall apply to the extent applicable to the Society.	To ensure strict observance of General Financial Rules prescribed by Govt. of India from time to time for smooth functioning of NCSM.	
35.	--	<b>64(d)</b>	Nil	The Government of India Rules/Orders issued from time to time regarding reservation of posts for SC/ST/PWD shall apply to the extent applicable in regard to appointments to posts to be made in the Society.	To ensure strict observance of Rules of reservations prescribed by Govt. of India from time to time for smooth functioning of NCSM.	
36.	16	69	The Director General may delegate, with the permission of the President, such powers as may be considered necessary in the exigencies of work, to the Directors of Museums/ Centres or other officers of the Society.	(i) The Director General may delegate, with the permission of the President, such powers as may be considered necessary in the exigencies of work, to the Deputy Director General/ Directors of Museums/ Centres or other officers of the Society.  (ii) The Governing Body may revise delegation of powers to Director General/Deputy Director General/Directors and other officers of the	Dy. Director General is an authority as per the approval of Ministry of Culture.	As per Ministry of Culture letter No. F.9-27/07-M.II dated 25.6.2007.



Sl. No.	Page No.	Clause No.	Particulars (as per existing Bye-laws)	Proposed Amendments	Reasons	Remarks
				Society as may be considered necessary keeping in view RBI cost index and guidelines issued by Govt. of India from time to time.		
37.	16	70	<p>In each Museum/Centre Finance &amp; Accounts Officer shall be responsible for scrutiny of the budget and all proposals involving financial implications, maintenance of accounts and internal audit of the Museums/Centres.</p> <p>The Finance &amp; Accounts Officer shall advise the Director of Museum/Centre on all financial matters. The Director/Executive Committee shall have the power to overrule his advice after recording reasons therefor. A report of such cases shall be sent to the Director General. In cases which are beyond the powers of the Director of Museum/Centre/ Executive Committee, the Director General will take a decision.</p>	<p>In each Museum/Centre Sr. Controller/Controller/Dy. Controller of Finance &amp; Accounts shall be responsible for scrutiny of the budget and all proposals involving financial implications, maintenance of accounts and internal audit of the Museums/Centres.</p> <p>The Sr. Controller/Controller/ Dy. Controller of Finance &amp; Accounts shall advise the Director of Museum/Centre on all financial matters. The Director/Executive Committee shall have the power to overrule his advice after recording reasons therefor. A report of such cases shall be sent to the Director General. In cases which are beyond the powers of the Director of Museum/Centre/ Deputy Director General/ Executive Committee, the Director General will take a decision.</p>	Change in designation as per Cadre Review	Ministry of Culture letter F.No.9-28/2010-M.II dated 24.2.2016.
38.	--	71 Para (ii)	NIL	The Head-quarters will, inter-alia deal with the following matters:	For smooth functioning of NCSM.	

Sl. No.	Page No.	Clause No.	Particulars (as per existing Bye-laws)	Proposed Amendments	Reasons	Remarks
				<ul style="list-style-type: none"> <li>(a) Formulation of schemes, projects and policies;</li> <li>(b) Receipt and disbursement of funds from the Government;</li> <li>(c) Appointment of Group 'A' officers in all categories and Group 'B' in Administrative category;</li> <li>(d) National Missions;</li> <li>(e) International and Inter agency Scientific Collaboration;</li> <li>(f) Research Fellowships and Training;</li> <li>(g) Liaison and interaction with major users and Government departments;</li> <li>(h) Maintaining Data Bank of total NCSM R&amp;D activities;</li> <li>(i) Approvals and Construction activity for new project(s);</li> <li>(j) Audit &amp; Vigilance matters;</li> <li>(k) Grievance mechanism;</li> <li>(l) Appellate against the decisions of Directors;</li> <li>(m) Parliament matters;</li> <li>(n) Budget and Finance;</li> <li>(o) Approval of outside projects;</li> <li>(p) Attending to parliament queries/questions</li> </ul>		

**NATIONAL COUNCIL OF SCIENCE MUSEUMS**

*Delegation of powers to the Director General, NCSM, Deputy Director General, NCSM and Director of Museum/Centre*

<b>Cls. No.</b>	<b>Page No.</b>	<b>Nature of Power</b>	<b>Power delegated to Director General, NCSM</b>	<b>Power delegated to Deputy Director General, NCSM (NEW)</b>	<b>Power delegated to Director of Museum/Centre for the respective museum/centre</b>	<b>Remarks</b>	<b>Proposed amendment by Committee</b>
1.		<i>Personnel &amp; Administration</i>					
1.1	18	Creation of temporary posts on approved scales of pay	<p><u>Existing</u></p> <p>To create posts carrying a scale of pay of which the maximum does not exceed ₹5700/- for a period not exceeding one year and to make ad-hoc appointments thereto.</p> <p><u>Proposed</u></p> <p>To create posts carrying a level of pay of which the maximum does not exceed Pay Matrix Level-13A for a period not exceeding one year and to make ad-hoc appointments thereto.</p>	<p><u>Existing</u></p> <p>NIL</p> <p><u>Proposed</u></p> <p>To create posts carrying Pay Matrix Level-7 for a period not exceeding one year and to make ad-hoc appointments thereto.</p>	<p><u>Existing</u></p> <p>(a) to create for a period not exceeding one year, any Scientific/ Technical post, the maximum Scale of Pay of which does not exceed ₹2900/-</p> <p>(b) to create the post of an L.D.C.(Typist) or Jr. Stenographer on a purely temporary basis for a project work for which such staff may be absolutely necessary and to make ad-hoc appointment thereto for a period not exceeding three months.</p>	<p><u>Existing</u></p> <p>Subject to availability of funds by valid appropriation and re-appropriation within the budget provision and in conformity with scale of pay approved in NCSM and subject to reporting to DG, NCSM/the Executive Committee.</p> <p><u>Proposed</u></p> <p>For new projects only, subject to availability of funds by valid appropriation and re-appropriation within the budget provision and in</p>	

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					<p><u>Proposed</u></p> <p>(a) to create for a period not exceeding one year, Technical Assistant 'A' or equivalent (Pay Matrix Level-5).</p> <p>(b) to create the post of Office Assistant Grade III (Pay Matrix Level-3) on a purely temporary basis for a project work for which such staff may be absolutely necessary and to make ad-hoc appointment thereto for a period not exceeding one year.</p>	conformity with scale of pay approved in NCSM and subject to reporting to DG, NCSM/the Executive Committee.	
1.2	19	Appointments	<p><u>Existing</u></p> <p>to make appointments against sanctioned posts on scales of pay upto and including ₹5700/- as per NCSM rules.</p>	<p><u>Existing</u></p> <p>NIL</p> <p><u>Proposed</u></p> <p>To make appointment against sanctioned posts upto Grade 'D' in Pay Matrix Level-12.</p>	<p><u>Existing</u></p> <p>to make appointments against sanctioned posts on scales of pay upto and including ₹4500/- as per NCSM rules.</p>	<p><u>Existing</u></p> <p>Subject to budget provision and on recommendations of duly constituted Selection Committee.</p> <p><u>Proposed</u></p> <p>Same as existing</p>	

<b>Cls. No.</b>	<b>Page No.</b>	<b>Nature of Power</b>	<b>Power delegated to Director General, NCSM</b>	<b>Power delegated to Deputy Director General, NCSM (NEW)</b>	<b>Power delegated to Director of Museum/Centre for the respective museum/centre</b>	<b>Remarks</b>	<b>Proposed amendment by Committee</b>
			<u>Proposed</u> to make appointments against sanctioned posts upto Grade 'F' in Pay Matrix Level-13A.		<u>Proposed</u> To make appointment against sanctioned posts upto Grade 'C' in Pay Matrix Level-11.		
1.3	19	Officiating appointments	<u>Existing</u> to make officiating appointments in the case of all posts for which he is the appointing authority as per clause 1.2 above, in short term vacancy where (i) the duration of the vacancy exceeds 30 days or (ii) the total duration of a continuous chain of vacancies of a shorter period exceeds 60 days.  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> to make officiating appointments in the case of all posts for which he is the appointing authority as per clause 1.2 above, in short term vacancy where (i) the duration of vacancy exceeds 30 days or (ii) the total duration of a continuous chain of vacancies of shorter period exceeds 60 days.	<u>Existing</u> to make officiating appointments in the case of all posts for which he is the appointing authority as per clause 1.2 above, in short term vacancy where (i) the duration of vacancy exceeds 30 days or (ii) the total duration of a continuous chain of vacancies of shorter period exceeds 60 days.  <u>Proposed</u> Same as existing	<u>Existing</u> i)the posts should involve supervisory and managerial and administrative duties; ii)the officiating promotions should be made on the basis of seniority and satisfactory service records of persons in the same line of work, provided they possess the minimum qualifications, (relaxable in special cases for reasons to be recorded in writing) and experience required of the post and considered suitable	

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						by the Head of the Organisation to discharge the duties of the higher posts; and iii)the lower chain vacancies consequent on the officiating promotion should not be filled by officiating promotions of the lower categories of staff.  <u>Proposed</u>  Same as existing	
1.4	20	To make promotions	<u>Existing</u>  to make promotions to sanctioned posts on scales of pay upto and including ₹5700/-.  <u>Proposed</u>  to make promotions to sanctioned posts upto Grade 'F' in Pay Matrix Level-13A.	<u>Existing</u>  Nil  <u>Proposed</u>  to make promotions to sanctioned posts on scales of pay upto Grade 'D' in Pay Matrix Level-12.	<u>Existing</u>  to make promotions to sanctioned posts on scales of pay upto and including ₹4500/-.  <u>Proposed</u>  to make promotions to sanctioned posts on scales of pay upto Grade 'C' in Pay Matrix Level-11.	<u>Existing</u>  Subject to budget provision and on recommendations of duly constituted Selection Committees.  <u>Proposed</u>  Same as existing	

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1.5	20	a) To grant advance increments	<p><u>Existing</u></p> <p>to sanction upto 5 advance increments to a selected candidate at the time of initial appointment by selection in scales of pay upto an including ₹5700/-.</p> <p><u>Proposed</u></p> <p>to sanction upto 5 advance increments to a selected candidate at the time of initial appointment by selection upto Grade 'F' in Pay Matrix Level-13A.</p>	<p><u>Existing</u></p> <p>Nil</p> <p><u>Proposed</u></p> <p>to sanction upto 3 advance increments at the time of initial appointment by selection upto Grade 'D' in Pay Matrix Level-12.</p>	<p><u>Existing</u></p> <p>to sanction upto 3 advance increments at the time of initial appointment by selection in scales of pay upto an including ₹4500/-.</p> <p><u>Proposed</u></p> <p>to sanction upto 3 advance increments at the time of initial appointment by selection upto Grade 'C' in Pay Matrix Level-11.</p>	<p><u>Existing</u></p> <p>On recommendations of duly constituted Selection Committees recording in full details the reasons for granting such advance increments.</p> <p><u>Proposed</u></p> <p>Same as existing</p>	
		<p><u>Existing</u></p> <p>b) grant of increment beyond Efficiency Bar or when withheld</p> <p><u>Proposed</u></p> <p>b) grant of increment when withheld</p>	<p><u>Existing</u></p> <p>Full</p> <p><u>Proposed</u></p> <p>Same as existing</p>	<p><u>Existing</u></p> <p>Nil</p> <p><u>Proposed</u></p> <p>Full for the posts for which he is the appointing authority</p>	<p><u>Existing</u></p> <p>Full</p> <p><u>Proposed</u></p> <p>Full for the posts for which he is the appointing authority</p>	<p><u>Existing</u></p> <p>Nil</p> <p><u>Proposed</u></p> <p>Nil</p>	

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1.6	21	Accepting of resignation	<u>Existing</u>  Full powers for appointments made by the Director General  <u>Proposed</u> Same as existing	<u>Existing</u>  Nil  <u>Proposed</u> Full power for appointments made by the Deputy Director General.	<u>Existing</u>  Full power for appointments made by the Director of museum/centre  <u>Proposed</u> Same as existing		
1.7	21	All matters relating to grant of allowances according to rule.	<u>Existing</u>  Full  <u>Proposed</u> Same as existing	<u>Existing</u>  Nil  <u>Proposed</u> Full	<u>Existing</u>  Full  <u>Proposed</u> Same as existing		
1.8	21	Reimbursement of medical expenses in relaxation of rules in exceptional cases including journey expenses.	<u>Existing</u>  Full  <u>Proposed</u> Same as existing	<u>Existing</u>  Nil  <u>Proposed</u> Nil	<u>Existing</u>  Nil  <u>Proposed</u> Same as existing		



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1.9	21	a) Self Controlling Officer	<p><u>Existing</u></p> <p>Director General, NCSM is Controlling Officer for all personnel, in NCSM including himself</p> <p><u>Proposed</u></p> <p>Same as existing</p>	<p><u>Existing</u></p> <p>Nil</p> <p><u>Proposed</u></p> <p>Deputy Director General, NCSM is the Controlling Officer of himself/herself and employees working under him/her.</p>	<p><u>Existing</u></p> <p>Director of museum/centre is Controlling Officer of all personnel including himself in the respective museum/centre</p> <p><u>Proposed</u></p> <p>Same as existing</p>		
		b) declaring an officer as Controlling Officer	<p><u>Existing</u></p> <p>Full</p> <p><u>Proposed</u></p> <p>Same as existing</p>	<p><u>Existing</u></p> <p>Nil</p> <p><u>Proposed</u></p> <p>Full</p>	<p><u>Existing</u></p> <p>Full</p> <p><u>Proposed</u></p> <p>Same as existing</p>	<p><u>Existing</u></p> <p>Except for the Officer so declared</p> <p><u>Proposed</u></p> <p>Same as existing</p>	
1.10	21	To make rules for the guidance of Controlling Officers (S.R.195e).	<p><u>Existing</u></p> <p>Full</p>	<p><u>Existing</u></p> <p>Nil</p>	<p><u>Existing</u></p> <p>Full</p>		

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			<u>Proposed</u> Same as existing	<u>Proposed</u> Full	<u>Proposed</u> Same as existing		
1.11	21	Advance of pay and TA in accordance with rules	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full	<u>Existing</u> Full  <u>Proposed</u> Same as existing		
1.12	22	To fix instalments for recovery of over payments of pay and allowances	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full	<u>Existing</u> Full  <u>Proposed</u> Same as existing		
1.13	22	To authorise air travel or higher class of rail accommodation in special circumstances, to non-entitled employees.	<u>Existing</u> Full	<u>Existing</u> Nil	<u>Existing</u> To authorise air travel to scientific/technical officer in Grade 'C' and above and to Admnv./Accounts Officers in case of extreme urgency and subject to reporting the same with full justification to the Director General.		

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			<u>Proposed</u> Same as existing	<u>Proposed</u> Nil	<u>Proposed</u> Nil		
1.14	22	To sanction air travel to non-official members of Executive committees, other expert Committees, Selection Committees etc. For attending meetings of these bodies.	<u>Existing</u>  Full  <u>Proposed</u> Same as existing	<u>Existing</u>  Nil  <u>Proposed</u> Full	<u>Existing</u>  Full  <u>Proposed</u> Same as existing	<u>Existing</u> Subject to the conditions that : i) air travel is essential in the interest of work of the NCSM; ii) air travel is the usual mode of travel of a member; and iii) single return air fare only will be admissible.  <u>Proposed</u> Same as existing	
1.15	23	To grant loans and advances to the employees of the NCSM in accordance with the relevant rules.	<u>Existing</u>  Full  <u>Proposed</u> Same as existing	<u>Existing</u>  Nil  <u>Proposed</u> Full	<u>Existing</u>  Full  <u>Proposed</u> Same as existing	<u>Existing</u> Subject to budget provision and availability of funds.  <u>Proposed</u> Same as existing	
1.16	23	Powers to classify quarters suitable for one or more specific rank.	<u>Existing</u>  Full	<u>Existing</u>  Nil	<u>Existing</u>  Full		

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			<u>Proposed</u> Same as existing	<u>Proposed</u> Full	<u>Proposed</u> Same as existing		
1.17	23	Grant of compensation under Workman's Compensation Act	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Subject to statutory limitations, if any.  <u>Proposed</u> Same as existing	
1.18	23	To sanction residential telephones  To sanction telephone charge to eligible categories of officers	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Subject to the conditions that: i) such connections are in the interest of the work of NCSM and its museums/centres and that the expenditure on this account does not reflect heavily to increase the administrative expenditure beyond the limit of 20%. ii) Installation of residential telephones will be sanctioned in public interest and	

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						that the Director will personally satisfy themselves about it.  <u>Proposed</u>  Same as existing	
1.19	24	Alteration of date of birth	<u>Existing</u>  Full – except his own  <u>Proposed</u>  Full – except his/her own	<u>Existing</u>  Nil  <u>Proposed</u>  Nil	<u>Existing</u>  Full in respect of Group C & Group D staff  <u>Proposed</u>  Nil	<u>Existing</u>  In this respect, the principles incorporated in the GFR of Government shall be observed.  <u>Proposed</u>  Same as existing	
1.20	24	Investigation of arrear claims	<u>Existing</u>  Full  <u>Proposed</u>  Same as existing	<u>Existing</u>  Nil  <u>Proposed</u>  Full	<u>Existing</u>  Full  <u>Proposed</u>  Same as existing	<u>Existing</u>  Claims up to 6 years old.  <u>Proposed</u>  Same as existing	
1.21	24	To dispense with medical certificate on first appointment and in individual cases.	<u>Existing</u>  Full	<u>Existing</u>  Nil	<u>Existing</u>  Full in case of Group C & Group D staff	<u>Existing</u>  Subject to conditions under F.R. 10	

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			<u>Proposed</u> Same as existing	<u>Proposed</u> Full	<u>Proposed</u> Full in case of Group C staff	<u>Proposed</u> Same as existing	
1.22	24	Suspension of lien	<u>Existing</u> Full for posts to which authorized to make appointments  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Posts to which authorized to make appointments.	<u>Existing</u> Full for posts to which authorized to make appointments  <u>Proposed</u> Same as existing	<u>Existing</u> F.R. 14  <u>Proposed</u> Same as existing	
1.23	24	Transfer of lien	<u>Existing</u> Full for posts to which authorized to make appointments  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full for posts to which authorized to make appointments	<u>Existing</u> - Do- (for both posts concerned)  <u>Proposed</u> Same as existing	<u>Existing</u> F.R. 14 B  <u>Proposed</u> Same as existing	
1.24	25	Transfer of NCSM servants from one post to another	<u>Existing</u> Full	<u>Existing</u> Nil	<u>Existing</u> Full for Group C & Group D staff	<u>Existing</u> F.R. 15	

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			<u>Proposed</u> Same as existing	<u>Proposed</u> Full for Group B	<u>Proposed</u> Full for Group C	<u>Proposed</u> Same as existing	
1.25	25	Fixation of pay and allowances of staff treated as on duty under F.R. 9(6)(b)	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> F.R. 20  <u>Proposed</u> Same as existing	
1.26	25	Counting extraordinary leave for increments	<u>Existing</u> Full for posts to which authorized to make appointments  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full for posts to which authorized to make appointments	<u>Existing</u> Full for posts to which authorized to make appointments  <u>Proposed</u> Same as existing	<u>Existing</u> Subject to the conditions specified under F.R.26  <u>Proposed</u> Same as existing	
1.27	25	Powers to reduce the pay of an officiating servant	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> F.R.35  <u>Proposed</u> Same as existing	

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1.28	25	Requiring medical certificate of fitness before return from leave.	<u>Existing</u>  Full  <u>Proposed</u>  Same as existing	<u>Existing</u>  Nil  <u>Proposed</u>  Full for all posts subordinate to Director of Museum/Centre	<u>Existing</u>  Full for all posts subordinate to Director of Museum/ Centre  <u>Proposed</u>  Same as existing	<u>Existing</u>  F.R.71  <u>Proposed</u>  Same as existing	
1.29	25	Extension of leave to cover overstay	<u>Existing</u>  Full  <u>Proposed</u>  Same as existing	<u>Existing</u>  Nil  <u>Proposed</u>  Full for all posts subordinate to Director of Museum/Centre.	<u>Existing</u>  Full for all posts subordinate to Director of Museum/ Centre  <u>Proposed</u>  Same as existing	<u>Existing</u>  Provided that the authority is satisfied that the officer will, on return, be under his control (FR.73)  <u>Proposed</u>  Same as existing	
1.30	25	Permission for undertaking work for a private body and acceptance of fee (S.R.11)	<u>Existing</u>  Full	<u>Existing</u>  Nil	<u>Existing</u>  Upto ₹500/-	<u>Existing</u>  Subject to fulfillment of conditions laid down under S.R.11 and S.R.12	



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			<u>Proposed</u> Same as existing	<u>Proposed</u> Nil	<u>Proposed</u> Nil	<u>Proposed</u> Same as existing	
1.31	26	Permission to accept posts in outside departments whether on foreign service terms or by retention of lien as the case may be	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full for employees upto Group B	<u>Existing</u> Full for employees upto Group C & D  <u>Proposed</u> Full for employees upto Group C		
1.32	26	Permission to scientific staff to write books / manuals and to retain royalties/ remunerations therefrom	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Royalties/remuneration are exempted from SR 12 provided that such books are not mere compilation of Govt. of India rules and regulations or procedures but reveal the author's scholarly study of the subject.  <u>Proposed</u> Same as existing	
1.33	26	To prescribe the Hqrs. of staff	<u>Existing</u> Full	<u>Existing</u> Nil	<u>Existing</u> Full	<u>Existing</u> S.R.59	

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			<u>Proposed</u> Same as existing	<u>Proposed</u> Full for all posts for which he/she is the appointing authority.	<u>Proposed</u> Full for all posts for which he/she is the appointing authority.	<u>Proposed</u> Same as existing	
1.34	26	To define the limits of an employee's sphere of duty.	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full for all posts for which he/she is the appointing authority.	<u>Existing</u> Full  <u>Proposed</u> Full for all posts for which he/she is the appointing authority.	<u>Existing</u> S.R.60  <u>Proposed</u> Same as existing	
1.35	27	To decide in cases of doubts whether a particular absence from Hqrs. is absence of duty (i.e. away on tour)	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full for all posts for which he/she is the appointing authority.	<u>Existing</u> Full  <u>Proposed</u> Full for all posts for which he/she is the appointing authority.	<u>Existing</u> S.R.62  <u>Proposed</u> Same as existing	
1.36	27	To post any NCSM employee to any NCSM museum / centre / unit	<u>Existing</u> Full	<u>Existing</u> Nil	<u>Existing</u> Full - provide a consent is obtained	<u>Existing</u> S.R.59	

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			<u>Proposed</u> As per Clause 1.24	<u>Proposed</u> As per Clause 1.24	<u>Proposed</u> As per Clause 1.24	<u>Proposed</u> Same as existing	
1.37	27	Appointment of a substitute in place of an absentee on quarantine leave.	<u>Existing</u> Full <u>Proposed</u> Same as existing	<u>Existing</u> Nil <u>Proposed</u> Full for the employees under his/her control.	<u>Existing</u> Full <u>Proposed</u> Full for the employees under his/her control.		
1.38	27	Sanction of acquisition /disposal of movable, immovable and valuable property.	<u>Existing</u> Full <u>Proposed</u> Same as existing	<u>Existing</u> Nil <u>Proposed</u> Full for employees for which he is the appointing authority	<u>Existing</u> Full for employees for which he is the appointing authority <u>Proposed</u> Same as existing		
1.39	27	Permission to deliver lectures by Scientists / Curators / Technical Officers in universities / technical institutions	<u>Existing</u> Full	<u>Existing</u> Nil	<u>Existing</u> Full	<u>Existing</u> Subject to the exigencies of the work.	

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		and to accept remuneration thereof	<u>Proposed</u> Same as existing	<u>Proposed</u> Full for the employees under his/her control.	<u>Proposed</u> Full for the employees under his/her control.	<u>Proposed</u> Same as existing	
1.40	28	To approve completion of probationary period in respect of staff working under the Director / Head and belonging to NCSM	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full for the employees working under his/her.	<u>Existing</u> Full  <u>Proposed</u> Full for the employees working under his/her.	<u>Existing</u> Subject to recommendation of the Expert Committee for posts in category 'C' and above.  <u>Proposed</u> Deleted.	
1.41	28	Sanction of special pay to Machine Operators including Check Writers.	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Full  <u>Proposed</u> Deleted	<u>Existing</u> Full  <u>Proposed</u> Deleted	<u>Existing</u> Subject to the provisions of the Min. of Finance (Dept. of Expdr.) O.M. No.F.9(42) Est. III/61 dated 8.12.1961  <u>Proposed</u> Deleted	

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1.42	28	Grant of leave of all kinds in accordance with rules.	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full	<u>Existing</u> As indicated below  <u>Proposed</u> Full	<u>Existing</u> Nil  <u>Proposed</u> As per CCS(CCA) Rules, 1972.	
1.42 .1	28	Grant of leave, other than Special Disability Leave to all officers and staff	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> S.R.208 and Fin. O. M. No. F. 7(26)-E.IV/55 dtd. 27.6.55.  <u>Proposed</u> Same as existing	
1.42 .2	28	Grant of leave to employees declared medically unfit to return to duty	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> For Group C staff only.	<u>Existing</u> For Group C & Group D staff only.  <u>Proposed</u> For Group C staff only.		
1.42 .3	28	To treat a NCSM servant on leave in occupation of residence	<u>Existing</u> Full	<u>Existing</u> Nil	<u>Existing</u> Full	<u>Existing</u> S.R.312(4)	

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			<u>Proposed</u> Same as existing	<u>Proposed</u> Full	<u>Proposed</u> Same as existing	<u>Proposed</u> Same as existing	
1.42.4	29	To sanction leave due and admissible to members of the staff who desire to go abroad on private visits, other than for studies, training or deputation	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> i) that no financial assistance is to be received by them from foreign Govt./bodies/organizations; ii) that they will not seek any employment or receive any remuneration from any agency; iii) that leave applied for by the member of the staff is for bonafide purpose and will not be mis-utilised by him for purposes other than those applied for; iv) that the museum/centre will not be responsible to assist him in the matter of obtaining passport, foreign exchange etc.;	

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						v) that cases where leave is to be spent in countries with which India has no diplomatic and/or friendly relations will be sent to NCSM Headquarters.  <u>Proposed</u> Same as existing	
1.43	30	To sanction unusual expenditures in connection with tour & transfer of an employee as per rules.	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full	<u>Existing</u> As indicated below  <u>Proposed</u> Same as existing		
1.43 .1	30	To decide the shortest of two or more routes	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> S.R.30(b)  <u>Proposed</u> Same as existing	
1.43 .2	30	To allow mileage allowance by a route other than the shortest or cheapest.	<u>Existing</u> Full	<u>Existing</u> Nil	<u>Existing</u> Full	<u>Existing</u> S.R.31	

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			<u>Proposed</u> Same as existing	<u>Proposed</u> Full	<u>Proposed</u> Same as existing	<u>Proposed</u> Same as existing	
1.43 .3	30	To decide the point of commencement or end of a journey in a station	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> S.R.32  <u>Proposed</u> Same as existing	
1.43 .4	30	To restrict frequency and duration of journeys on tour	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> S.R.63  <u>Proposed</u> Same as existing	
1.43 .5	31	Expenses for carriage of personal effects by road between stations connected by rail	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> S.R.116(a)(iii) Note:2  <u>Proposed</u> Same as existing	
1.43 .6	31	To disallow T. A. for a journey to attend an obligatory examination (Proviso 2(i) of S.R.130)	<u>Existing</u> Full	<u>Existing</u> Nil	<u>Existing</u> Full	<u>Existing</u> Subject to if in the opinion of the competent authority, the	



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			<u>Proposed</u> Same as existing	<u>Proposed</u> Full	<u>Proposed</u> Same as existing	candidate has culpably neglected to prepare himself for the examination.  <u>Proposed</u> Same as existing	
1.43 .7	31	To fix the amount of hire or charges payable for the use of NCSM conveyances	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Full - subject to such general orders passed by Director General, NCSM from time to time.  <u>Proposed</u> Same as existing	<u>Existing</u> Full - subject to such general orders passed by Director General, NCSM from time to time.  <u>Proposed</u> Same as existing		
<b>2.</b>		<b>Works:</b>					
2.1	31	Administrative approval and expenditure sanction of works (both for new works and repair)	<u>Existing</u> up to extent of ₹150 lakh in budget  <u>Proposed</u> upto ₹250 lakh in each case subject to budget provisions.	<u>Existing</u> Nil  <u>Proposed</u> upto ₹50 lakh in each case subject to budget provisions.	<u>Existing</u> up to ₹5 lakh in each case subject to budget provisions.  <u>Proposed</u> up to ₹25 lakh in each case subject to budget provisions.	<u>Existing</u> Nil  <u>Proposed</u> Work will be awarded subject to provisions in GFR.	

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2.2	31	Excess over administrative approval and expenditure sanction given by the Governing Body	<p><u>Existing</u> up to 10% but not exceeding ₹10 lakh</p> <p><u>Proposed</u> up to 10% but not exceeding ₹20 lakh.</p>	<p><u>Existing</u> Nil</p> <p><u>Proposed</u> up to 10% for which he/she is the sanctioning authority.</p>	<p><u>Existing</u> up to 10% Full for which he is the sanctioning authority</p> <p><u>Proposed</u> up to 10% for which he/she is the sanctioning authority.</p>		
2.3	32	Technical sanction to detailed estimates for works administratively approved by Competent Authority	<p><u>Existing</u> Full</p> <p><u>Proposed</u> Same as existing</p>	<p><u>Existing</u> Nil</p> <p><u>Proposed</u> Full for which he/she is the sanctioning authority.</p>	<p><u>Existing</u> Full for which he is the sanctioning authority.</p> <p><u>Proposed</u> Full for which he/she is the sanctioning authority.</p>		
2.4	32	Excess over technical sanction	<p><u>Existing</u> up to 10% over technical sanction</p>	<p><u>Existing</u> Nil</p>	<p><u>Existing</u> Upto 10% for which he is the sanctioning authority.</p>		

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			<u>Proposed</u> Same as existing	<u>Proposed</u> Upto 10% for which he/she is the sanctioning authority.	<u>Proposed</u> Upto 10% for which he/she is the sanctioning authority.		
2.5	32	Acceptance of tenders for works	<u>Existing</u> 1. Open tenders: Full 2. Single or limited tenders: Upto ₹10 lakh provided lowest technically acceptable tender is accepted.  <u>Proposed</u> As per provisions of GFR.	<u>Existing</u> Nil  <u>Proposed</u> As per provisions of GFR.	<u>Existing</u> 1. Open tenders: Full 2. Single or limited tenders: Upto ₹20000 provided that the lowest technically acceptable tender is accepted.  <u>Proposed</u> As per provisions of GFR.		<b>As per provision of GFR.</b>
2.6	32	To sanction commencement of work of an urgency certificate after administrative approval but before technical sanction to the estimate	<u>Existing</u> up to ₹10.00 lakh  <u>Proposed</u> up to ₹50.00 lakh	<u>Existing</u> Nil  <u>Proposed</u> Nil	<u>Existing</u> Nil  <u>Proposed</u> Same as existing		
2.7	33	To grant extension of time to contractors	<u>Existing</u> Full	<u>Existing</u> Nil	<u>Existing</u> Full		

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			<u>Proposed</u> Same as existing	<u>Proposed</u> Full for which he/she is the sanctioning authority.	<u>Proposed</u> Full for which he/she is the sanctioning authority.		
2.8	33	To decide the quantum of compensation recoverable from contractors for delay in execution of full/part of the work in terms of the contract	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full for which he/she is the sanctioning authority.	<u>Existing</u> Full  <u>Proposed</u> Full for which he/she is the sanctioning authority.	<u>Existing</u> As per Government of India practices.  <u>Proposed</u> Same as existing	
2.9	33	Payment of substandard work at reduced rate	<u>Existing</u> Full  <u>Proposed</u> Full on the recommendation of an Expert Committee.	<u>Existing</u> Nil  <u>Proposed</u> Full powers for which he/she is the sanctioning authority on recommendation of an Expert Committee.	<u>Existing</u> Full powers on recommendation of an Expert Committee.  <u>Proposed</u> Full powers for which he/she is the sanctioning authority on recommendation of an Expert Committee.		

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<b>3.</b>		<b>Purchase :</b>					
3.1	33	To sanction purchase of:	<u>Existing</u>	<u>Existing</u>	<u>Existing</u>	<u>Existing</u>	
		a) Raw Materials	₹50 lakh in each individual case within the budget.	Nil	₹10 lakh in each individual case within the budget.	Purchase will be made:	
		b) Plant & Machinery				a) In accordance with the prescribed purchase procedures /inventory control procedure.	Pl check. This should As per last MoC approval
		c) Spares, Tools & other stores, repair of Plants & Machinery	<u>Proposed</u> ₹250 lakh in each case subject to budget provisions.	<u>Proposed</u> ₹50 lakh in each case subject to budget provisions.	<u>Proposed</u> ₹25 lakh in each case subject to budget provisions.	b) Subject to availability of funds.  c) Sufficient reasons for bypassing the lowest tender in relaxation of Rule 15(1) of the GFR 1963 read with G.S,no.4 should be recorded.	
						<u>Proposed</u> Purchase will be made in accordance with the provisions of GFR	

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3.2	34	Acceptance of tenders when open tenders are invited and more than one valid tender is received	<u>Existing</u> Full (for lowest technically acceptable tender)  <u>Proposed</u> As per the provisions in GFR	<u>Existing</u> Nil  <u>Proposed</u> As per the provisions in GFR	<u>Existing</u> Full (for lowest technically acceptable tender)  <u>Proposed</u> As per the provisions in GFR		
3.3	34	Acceptance of tenders (single) by negotiation after invitation to tenders for reasons to be recorded in writing.	<u>Existing</u> ₹10 lakh  <u>Proposed</u> As per the provisions in GFR	<u>Existing</u> Nil  <u>Proposed</u> As per the provisions in GFR	<u>Existing</u> up to ₹20000/- in each case.  <u>Proposed</u> As per the provisions in GFR		
3.4	34	Repeat orders within 1 year of original order provided there has been no downward trend in prices and further the value of the repeat order does not exceed 100% of the value of original order.	<u>Existing</u> ₹1.00 lakh  <u>Proposed</u> ₹50.00 lakh	<u>Existing</u> Nil  <u>Proposed</u> ₹10.00 lakh	<u>Existing</u> up to ₹50000/-  <u>Proposed</u> ₹5.00 lakh	<u>Existing</u> Provided that the repeat order is necessitated for additional requirement which could not be foreseen at the time of original order.  <u>Proposed</u> Same as existing	

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3.5	35	Purchase at controlled rates or purchases of proprietary articles without calling for tenders.	<u>Existing</u> ₹1.00 lakh  <u>Proposed</u> As per the provisions in GFR	<u>Existing</u> Nil  <u>Proposed</u> As per the provisions in GFR	<u>Existing</u> up to ₹50000/-  <u>Proposed</u> As per the provisions in GFR	<u>Existing</u> Nil  <u>Proposed</u> Nil	
3.6	35	<u>Existing</u> Purchase against rate of contracts at the DGS&D rates.  <u>Proposed</u> Purchase from Government e-Market place (GeM).	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full	<u>Existing</u> Upto ₹50000 in each case  <u>Proposed</u> Full	<u>Existing</u> Nil  <u>Proposed</u> As per provisions in GFR & subject to budget provisions.	
3.7	35	Emergent purchase	<u>Existing</u> Upto a limit of ₹50000 on each single occasion.  <u>Proposed</u> As per the provisions in GFR	<u>Existing</u> Nil  <u>Proposed</u> As per the provisions in GFR	<u>Existing</u> Nil  <u>Proposed</u> As per the provisions in GFR	<u>Existing</u> Subject to budget provision and availability of funds.  <u>Proposed</u> Same as existing	

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3.8	35	Grant of extension of time beyond the period stipulated for execution of the purchase order	<u>Existing</u> Full <u>Proposed</u> Same as existing	<u>Existing</u> Nil <u>Proposed</u> Full for which he/she is the sanctioning authority.	<u>Existing</u> Full <u>Proposed</u> Full for which he/she is the sanctioning authority.		
3.9	35	To waive liquidated damages in case of late deliveries	<u>Existing</u> Upto ₹5.00 lakh <u>Proposed</u> Same as existing	<u>Existing</u> Nil <u>Proposed</u> Nil	<u>Existing</u> Nil <u>Proposed</u> Same as existing	After recording reasons in writing.	
3.10	36	To sanction for demurrage/ wharfage.	<u>Existing</u> Full <u>Proposed</u> Same as existing	<u>Existing</u> Nil <u>Proposed</u> Full for which he/she is the sanctioning authority.	<u>Existing</u> Full <u>Proposed</u> Full for which he/she is the sanctioning authority.		
3.11	36	Advance payment to Suppliers wherever necessary	<u>Existing</u> Full	<u>Existing</u> Nil	<u>Existing</u> Upto ₹10000/-	<u>Existing</u> Subject to the condition that in the case of advance	



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			<u>Proposed</u> As per provisions in GFR	<u>Proposed</u> As per provisions in GFR	<u>Proposed</u> As per provisions in GFR	payment conditions stipulated in the Ministry of Finance (Department of Expenditure) OM No.F.11(11)-E.II(A)/66 dated 20.12.1968 should be fulfilled.  <u>Proposed</u> Subject to budget provisions.	
4.	36	Recurring & contingent expenditure of all kinds	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full	<u>Existing</u> As indicated below  <u>Proposed</u> Full	<u>Existing</u> Subject to funds being available, under the provision for 'contingencies'.  <u>Proposed</u> Same as existing	
4.1	36	Advertisement charges	<u>Existing</u> Full  <u>Proposed</u> Same as existing	<u>Existing</u> Nil  <u>Proposed</u> Full	<u>Existing</u> Full powers  <u>Proposed</u> Full	<u>Existing</u> Upto the limit of budget provision.  <u>Proposed</u> Same as existing	

Cls. No.	Page No.	Nature of Power	Power delegated to Director General, NCSM	Power delegated to Deputy Director General, NCSM (NEW)	Power delegated to Director of Museum/Centre for the respective museum/centre	Remarks	Proposed amendment by Committee
4.2	36	Servicing of machinery / equipment etc.	<u>Existing</u>  Full  <u>Proposed</u>  Same as existing	<u>Existing</u>  Nil  <u>Proposed</u>  Full	<u>Existing</u>  Upto ₹2000/- in each case  <u>Proposed</u>  Full	<u>Existing</u>  All such cases to be reported to the Executive Committee.  <u>Proposed</u>  Subject to budget provisions.	
4.3	36	Entertainments for distinguished visitors.	<u>Existing</u>  Full  <u>Proposed</u>  Existing as above	<u>Existing</u>  Nil  <u>Proposed</u>  Upto ₹50000/- per annum	<u>Existing</u>  Upto ₹3000/- per annum  <u>Proposed</u>  Upto ₹25000/- per annum	<u>Existing</u>  Hospitalities in the form of lunch/dinner to distinguished Indian and foreign visitors, scientists/museologists, E.C. and other expert committee members and internal travel in respect of foreign visitors.  <u>Proposed</u>  Same as existing	
4.4	37	Gifts to high dignitaries visiting museum /centre	<u>Existing</u>  Full	<u>Existing</u>  Nil	<u>Existing</u>  Upto ₹500/- per annum		

Cls. No.	Page No.	Nature of Power	Power delegated to Director General, NCSM	Power delegated to Deputy Director General, NCSM (NEW)	Power delegated to Director of Museum/Centre for the respective museum/centre	Remarks	Proposed amendment by Committee
			<u>Proposed</u> Upto ₹50000/- per annum	<u>Proposed</u> Upto ₹25000/- per annum	<u>Proposed</u> Upto ₹20000/- per annum		
4.5	37	Honorarium to staff	<u>Existing</u>  Full  <u>Proposed</u> Same as existing	<u>Existing</u>  Nil  <u>Proposed</u> As delegated by DG, NCSM from time to time.	<u>Existing</u>  Upto ₹500 per annum in each cases  <u>Proposed</u> As delegated by DG, NCSM from time to time.	<u>Existing</u>  As per Govt. rules.  <u>Proposed</u> As per Govt. of India rules.	
4.6	37	Honorarium to visiting Professors/Scientists/Museum Experts for specialized lecture	<u>Existing</u>  Full  <u>Proposed</u> Same as existing	<u>Existing</u>  Nil  <u>Proposed</u> As delegated by DG, NCSM from time to time.	<u>Existing</u>  Not exceeding ₹100/- per lecture provided that such honorarium should not exceed ₹500/- per individual lecturer at a time and total expenditure on this account should not exceed ₹2500/- per annum.  <u>Proposed</u> As delegated by DG, NCSM from time to time.		

Cls. No.	Page No.	Nature of Power	Power delegated to Director General, NCSM	Power delegated to Deputy Director General, NCSM (NEW)	Power delegated to Director of Museum/Centre for the respective museum/centre	Remarks	Proposed amendment by Committee
4.7	37	Honorarium / Fee for Instructors / Reporters appointed for giving dictation and evaluating the transcriptions for recruitment to posts of Stenographers / or for conducting typing tests in case of LDC's or for conducting aptitude test for technical posts	<u>Existing</u>  Full  <u>Proposed</u>  Full	<u>Existing</u>  Nil  <u>Proposed</u>  Upto ₹2000/- in each case	<u>Existing</u>  Upto ₹150/- in each case  <u>Proposed</u>  Upto ₹2000/- in each case	<u>Existing</u>  Subject to the condition that it will be exercised in cases where payment of honorarium is made to an outsider.  <u>Proposed</u>  Same as existing	
4.8	38	<b><u>Existing</u></b>  In all other cases	<u>Existing</u>  Full  <u>Proposed</u>  Same as existing	<u>Existing</u>  Nil  <u>Proposed</u>  As per approval of DG, NCSM from time to time	<u>Existing</u>  Upto ₹5000/- in each case  <u>Proposed</u>  As per approval of DG, NCSM from time to time		
5.		Financial:					
5.1	38 & 39	Power to write off losses a) Irrecoverable losses of stores	<u>Existing</u>  Upto ₹5000/- in each case.	<u>Existing</u>  Nil	<u>Existing</u>  Upto ₹1000/- in each case.	<u>Existing</u>  The power may be exercised provided:	

Cls. No.	Page No.	Nature of Power	Power delegated to Director General, NCSM	Power delegated to Deputy Director General, NCSM (NEW)	Power delegated to Director of Museum/Centre for the respective museum/centre	Remarks	Proposed amendment by Committee
			<u>Proposed</u> Upto ₹2.5 lakh in each case.	<u>Proposed</u> Upto ₹50000/- in each case.	<u>Proposed</u> Upto ₹20000/- in each case.	a) The loss does not disclose a defect in rules or procedures; b) There has not been any serious lapse or negligence on the part of any NCSM employee calling for disciplinary action.	
		b) Loss of revenue or irrecoverable loans and advances	<u>Existing</u> Upto ₹5000/- in each case.  <u>Proposed</u> Upto ₹50000/- in each case.	<u>Existing</u> Nil  <u>Proposed</u> Upto ₹20000/- in each case.	<u>Existing</u> Upto ₹5000/- in each case.  <u>Proposed</u> Upto ₹10000/- in each case.	<u>Proposed</u> Same as existing	
		c) deficiencies in stores and depreciation in the value of stores included in the stock and other accounts	<u>Existing</u> Upto ₹10000/- in each case.  <u>Proposed</u> Upto ₹1.00 lakh in each case.	<u>Existing</u> Nil  <u>Proposed</u> Upto ₹25000/- in each case.	<u>Existing</u> Upto ₹5000/- in each case.  <u>Proposed</u> Upto ₹10000/- in each case.		
5.2	39	To sell or dispose of any raw materials, plant or machinery found in excess of the requirements of NCSM or found unserviceable or obsolete	<u>Existing</u> Upto a book value of ₹50000/- in the case of each individual item.	<u>Existing</u> Nil	<u>Existing</u> upto ₹5000/- in each case.		

Cls. No.	Page No.	Nature of Power	Power delegated to Director General, NCSM	Power delegated to Deputy Director General, NCSM (NEW)	Power delegated to Director of Museum/Centre for the respective museum/centre	Remarks	Proposed amendment by Committee
			<u>Proposed</u> Upto a book value of ₹5.00 lakh in the case of each individual item.	<u>Proposed</u> Upto ₹50000/- in each case.	<u>Proposed</u> Upto ₹25000/- in each case.		
5.3	39	To award contracts for loading, unloading, handling, transport of materials, equipment, machinery and outsourcing of services.	<u>Existing</u>  Full  <u>Proposed</u> Same as existing	<u>Existing</u>  Nil  <u>Proposed</u> Full upto his/her sanctioning power	<u>Existing</u>  Full up to his sanctioning power.  <u>Proposed</u> Full upto his/her sanctioning power	<u>Existing</u>  On the basis of the lowest technically acceptable tender/quotation.  <u>Proposed</u> Same as existing	
5.4	39	To sanction any project for research and development	<u>Existing</u> ₹10.00 lakh  <u>Proposed</u> ₹50.00 lakh	<u>Existing</u> Nil  <u>Proposed</u> ₹10.00 lakh	<u>Existing</u> Nil  <u>Proposed</u> ₹5.00 lakh	<u>Existing</u> Subject to approved budget provision for developmental projects.  <u>Proposed</u> Subject to budget provision for developmental projects and reporting to Research Advisory Board of CRTL.	

<b>Cls. No.</b>	<b>Page No.</b>	<b>Nature of Power</b>	<b>Power delegated to Director General, NCSM</b>	<b>Power delegated to Deputy Director General, NCSM (NEW)</b>	<b>Power delegated to Director of Museum/Centre for the respective museum/centre</b>	<b>Remarks</b>	<b>Proposed amendment by Committee</b>
5.5	39	To hire premises / offices for NCSM or subsidiary units	<u>Existing</u>  Full  <u>Proposed</u>  Same as existing	<u>Existing</u>  Nil  <u>Proposed</u>  Nil	<u>Existing</u>  Nil  <u>Proposed</u>  Same as existing	<u>Existing</u>  Reasonableness of rent being subject to consultation with Government and local authorities.  <u>Proposed</u>  Same as existing	
5.6	40	To sanction re-appropriations in the sanctioned budget from one unit to another	<u>Existing</u>  Full as per NCSM Bye Law 10.  <u>Proposed</u>  Same as existing	<u>Existing</u>  Nil  <u>Proposed</u>  Nil	<u>Existing</u>  Upto a limit of 25% of the existing provision under the Unit to which the re-appropriation is being made subject to following conditions:  i) That no augmentation is made in units 'Pay of Officers' and 'Pay Of Establishment'.  ii) That re-appropriation is not made to meet	<u>Existing</u>  Nil  <u>Proposed</u>  Same as existing	

Cls. No.	Page No.	Nature of Power	Power delegated to Director General, NCSM	Power delegated to Deputy Director General, NCSM (NEW)	Power delegated to Director of Museum/Centre for the respective museum/centre	Remarks	Proposed amendment by Committee
					<p>expenditure on a new service not contemplated in the budget</p> <p>iii) There would be no increase in ceilings prescribed for expenditure under certain heads.</p> <p><u>Proposed</u></p> <p>Nil</p>		
5.7	40	To sanction expenditure on ceremonial occasions	<p><u>Existing</u></p> <p>Full</p> <p><u>Proposed</u></p> <p>Same as existing</p>	<p><u>Existing</u></p> <p>Nil</p> <p><u>Proposed</u></p> <p>Full</p>	<p><u>Existing</u></p> <p>Full</p> <p><u>Proposed</u></p> <p>Same as existing</p>	<p><u>Existing</u></p> <p>Subject to budget provision.</p> <p><u>Proposed</u></p> <p>Same as existing</p>	
5.8	40	TA to Experts, Consultants etc.	<p><u>Existing</u></p> <p>Full</p> <p><u>Proposed</u></p> <p>Same as existing</p>	<p><u>Existing</u></p> <p>Nil</p> <p><u>Proposed</u></p> <p>Full</p>	<p><u>Existing</u></p> <p>Full</p> <p><u>Proposed</u></p> <p>Same as existing</p>	<p><u>Existing</u></p> <p>Subject to NCSM rules.</p> <p><u>Proposed</u></p> <p>Same as existing</p>	As per entitlement.



Cls. No.	Page No.	Nature of Power	Power delegated to Director General, NCSM	Power delegated to Deputy Director General, NCSM (NEW)	Power delegated to Director of Museum/Centre for the respective museum/centre	Remarks	Proposed amendment by Committee
5.9	41	To incur expenditure on immediate safety of employees, plant and machinery etc. within works premises	<u>Existing</u> Full <u>Proposed</u> Same as existing	<u>Existing</u> Nil <u>Proposed</u> Full	<u>Existing</u> Full <u>Proposed</u> Same as existing	<u>Existing</u> Subject to NCSM rules. <u>Proposed</u> Same as existing	
5.10	41	To sanction expenditure for transport of materials other than by the cheapest mode in case of emergencies (reasons to be recorded in writing)	<u>Existing</u> Full <u>Proposed</u> Same as existing	<u>Existing</u> Nil <u>Proposed</u> Full	<u>Existing</u> Full <u>Proposed</u> Same as existing	<u>Existing</u> Subject to NCSM rules. <u>Proposed</u> Same as existing	
6.	41	Residuary Powers :					
6.1	41 & 42	Powers not specifically covered in para 1 to 5 above	<u>Existing</u> i) Declaring such Officers as 'Director of Museum / Centre' as per Bye Law 12 (b) and declaring an Officer in NCSM Hqrs. as Head of Office under delegation of Financial Powers Rules, 1958 as amended from time to time and under the Fundamental and Supplementary Rules. ii) Delegation of Powers to	<u>Existing</u> Nil	<u>Existing</u> i) Declaring an Officer as 'Head of Office' in the respective museum / centre. ii) Delegation of Powers to subordinate officers in respective museum / centre as per Bye Law 13 (b).	<u>Existing</u> Sub-delegated powers not to exceed powers delegated to Director General, NCSM. Any sub-delegation should be reported to the Governing Body.	

Cls. No.	Page No.	Nature of Power	Power delegated to Director General, NCSM	Power delegated to Deputy Director General, NCSM (NEW)	Power delegated to Director of Museum/Centre for the respective museum/centre	Remarks	Proposed amendment by Committee
			<p>subordinate officers in NCSM Hqrs. as per Bye Law 13(b)  iii) Sub-delegation of powers to other officers of NCSM</p> <p><u>Proposed</u></p> <p>i) Declaring senior most Curator 'G' as Deputy Director General and Curator 'E' &amp; above as 'Director of Museum / Centre' as per Bye Law 12(b) &amp; 12(c) and declaring an Officer in NCSM Hqrs. as Head of Office under delegation of Financial Powers Rules, 1978 as amended from time to time and under the Fundamental and Supplementary Rules.  ii) Delegation of Powers to subordinate officers in NCSM Hqrs. as per Bye Law 13(b).  iii) Sub-delegation of powers to other officers of NCSM.</p>	<p><u>Proposed</u></p> <p>i) Declaring an Officer as 'Head of Office' in the respective museum / centre.  ii) Delegation of Powers to subordinate officers in respective museum / centre as per Bye Law 13 (b).</p>	<p><u>Proposed</u></p> <p>Same as existing</p>	<p><u>Proposed</u></p> <p>Same as existing</p>	

**Schedule of Delegation of Powers that can be delegated to Subordinate Officers in NCSM  
By the Director General/Deputy Director General or Director of Museum/Centre**

Sl. No.	Page No.	Nature of Power	Can be delegated to*	Extent of Power	Remarks	Proposed amendment by Committee
1.	43	Telephone, electricity, water, gas, municipal taxes, insurance charges, house rent (where renting of accommodation is approved by competent authority.)	<p align="center"><u>Existing</u></p> Secretary, NCSM, A.O. of Museum/Centre. <p align="center"><u>Proposed</u></p> Secretary, NCSM, Sr. Controller/Controller/Dy. Controller of Administration of Museum/Centre.	Actuals	Subject to budget provisions	
2.	43	Local purchase of stationery	-do-	Actuals	Subject to the following general principles: i) the purchase will be made after ascertaining availability from the Controller of Printing & Stationery. ii) Normal purchase procedure i.e. inviting competitive rates etc. be followed, and iii) In making purchase, only indigenous articles will be obtained except where an imported item may be inevitable.	

\*Secretary, NCSM will exercise the power in NCSM headquarters while Sr. Controller/Controller/Dy. Controller of Administration of individual museums/centres will exercise the same power in respective museums/centres.

Sl. No.	Page No.	Nature of Power	Can be delegated to*	Extent of Power	Remarks	Proposed amendment by Committee
3.	44	Light refreshment	-do-	<p><u>Existing</u></p> <p>Upto ₹1.00 per head for one meeting subject to ₹500 per annum.</p> <p><u>Proposed</u></p> <p>Upto ₹20.00 per head for one meeting subject to ₹25000/- per annum.</p>	<p><u>Existing</u></p> <p>Tea, coffee, biscuits, cold drinks etc. in meeting other than inter-departmental.</p> <p><u>Proposed</u></p> <p>Same as existing</p>	
4.	44	Grants-in-aid to Staff	-do-	<p><u>Existing</u></p> <p>Grants-in-aid to staff clubs per annum will be as under:-</p> <p>a) The rate of the grant-in-aid at all places will be the same viz. ₹2/- per head per annum.</p> <p>b) Besides this an additional grant-in-aid upto ₹1/- per head per annum to match the subscriptions collected by the staff club will also be admissible. This additional grant will, in no case, exceed the amount of subscription collected from the staff and will be subject to the overall limit of ₹1/- per head per annum.</p>	<p><u>Existing</u></p> <p>Grant-in-aid will be admissible on the basis of the entire strength of non-gazetted staff borne on the regular strength in accordance with the order contained in Ministry of Home Affairs, New Delhi O.M. No.2/167/59-Welfare dated 10.3.61 forwarded vide CSIR endorsement No.3(18)/61-E.III dated 19.9.61.</p> <p><u>Proposed</u></p> <p>Grant-in-aid will be admissible on the basis of the entire strength of non-gazetted staff borne on the regular strength in accordance with Rule 245 of GFR 2017.</p>	

Sl. No.	Page No.	Nature of Power	Can be delegated to*	Extent of Power	Remarks	Proposed amendment by Committee
				<p style="text-align: center;"><u>Proposed</u></p> <p>Grants-in-aid to staff clubs per annum will be as under:-</p> <p>a) The rate of the grant-in-aid at all places will be the same viz. ₹50/- per head per annum.</p> <p>b) Besides this an additional grant-in-aid upto ₹25/- per head per annum to match the subscriptions collected by the staff club will also be admissible. This additional grant will, in no case, exceed the amount of subscription collected from the staff and will be subject to the overall limit of ₹10/- per head per annum.</p>		
5.	45	Repair and maintenance of building and service	-do-	<p style="text-align: center;"><u>Existing</u></p> <p>Upto ₹2000/- in each case.</p> <p style="text-align: center;"><u>Proposed</u></p> <p>Upto ₹20000/- in each case.</p>	<p style="text-align: center;"><u>Existing</u></p> <p>Subject to availability of funds.</p> <p style="text-align: center;"><u>Proposed</u></p> <p>Same as existing</p>	
6.	45	<p><u>Existing</u></p> <p>Advance for purchase of motor car / motor cycle / scooter / cycle etc.</p>	-do-	<p style="text-align: center;"><u>Existing</u></p> <p style="text-align: center;">Full</p>	<p style="text-align: center;"><u>Existing</u></p> <p>-do- and as per Govt. rules.</p>	

Sl. No.	Page No.	Nature of Power	Can be delegated to*	Extent of Power	Remarks	Proposed amendment by Committee
		<u>Proposed</u> Advance for purchase of computer/laptop etc.		<u>Proposed</u> Same as existing	<u>Proposed</u> As per Govt. of India rules and subject to availability of funds.	
7.	45	<u>Existing</u> Extension of number of instalments for repayment of advance of cycles upto 25.  <u>Proposed</u> Extension of number of instalments for repayment of advance.	-do-	<u>Existing</u> Full  <u>Proposed</u> Same as existing		
8.	45	Acceptance of surety bond to be executed by employees handling cash, stores etc. on behalf of NCSM	-do-	<u>Existing</u> Full  <u>Proposed</u> Same as existing		
9.	45	To accept a fitness certificate from any female medical practitioner in case of a female candidate.	-do-	<u>Existing</u> Full in case of a candidate whose pay at the time of confirmation is not likely to exceed ₹2900/-.  <u>Proposed</u> Deleted	<u>Existing</u> S.R.4(2)  <u>Proposed</u> Deleted	

<b>Sl. No.</b>	<b>Page No.</b>	<b>Nature of Power</b>	<b>Can be delegated to*</b>	<b>Extent of Power</b>	<b>Remarks</b>	<b>Proposed amendment by Committee</b>
10.	46	Drawl of daily allowance	-do-	at approved rates	Subject to conditions mentioned in S.R.73.	
11.	46	To allow exchange of daily allowances for mileage allowances	-do-	Full	S.R.75	
12.	46	To impose restrictions on exchange of daily allowance for mileage allowance	-do-	Full	S.R.76 & 77	
13.	46	To grant leave, other than special disability leave, to non-gazetted employees.	-do-	Full	S.R.206	
14.	46	Combination of holidays with leave and joining time	-do-	Full	S.R.210 & 211	
15.	46	Grant of maternity and hospital leave and sick leave.	-do-	Full	S.R.267, 269 274	
16.	46	Change of Home Town in respect of all categories of staff	-do-	Full	Subject to Min. Home O.M. No. 43/1/55-Estt(A)Part dt.11.10.56	
17.	47	Relaxation of the time limit within which compensatory leave in lieu of duty on Holidays may be availed of in exceptional circumstances.	-do-	Full		
18.	47	Extension of limits of 6 months from the date of transfer of an employee or one month preceding his transfer within which a member of the employee's family may be treated as accompanying him for purposed of transfer T.A.	-do-	As per Govt. of India Rules		

Sl. No.	Page No.	Nature of Power	Can be delegated to*	Extent of Power	Remarks	Proposed amendment by Committee
19.	47	Relaxation of the limit of 15 days' regular leave for the admissibility of LTC.	-do-	As per Govt. of India Rules		
20.	47	Sanction refund of cancellation charges paid by an employee on unused air tickets purchased by them in connection with journeys which are cancelled due to circumstances beyond control.	-do-	Minimum charges for cancellation before 48 hours		
21.	48	Execution of instruments, deeds, leases, contracts etc.	-do-	Full	Subject to approval of Director General or Director of Museum/ Centre as the case may be.	
22.	48	To institute, defend, compound or abandon legal proceeding or refer claims to arbitration and execute powers of attorney and sign Vakalatnamas, Mukhtiarnamas, plants, written statements and all other documents and papers in connection with the cases in law Court, etc.	-do-	Full	Subject to approval of Director General.  Subject to approval of Director of Museum/Centre.	
23.	48	<u>Existing</u>  Each sub-head of contingencies under p-4 p-6 and p-7.	<u>Existing</u>  Secretary, NCSM  A.O. of Museum/Centre	<u>Existing</u>  ₹100/- in each case for recurring, ₹2000/- in each case for non-recurring. ₹50/- in each case for recurring, ₹500/- for non-recurring		



Sl. No.	Page No.	Nature of Power	Can be delegated to*	Extent of Power	Remarks	Proposed amendment by Committee
		<u>Proposed</u> Each sub-head of contingencies under GIA-General	<u>Proposed</u> <ul style="list-style-type: none"> <li>Secretary, NCSM</li> <li>Sr. Controller/ Controller /Dy. Controller of Administration of Museum/Centre</li> </ul>	<u>Proposed</u> ₹1000/- in each case for recurring, ₹20000/- in each case for non-recurring. ₹500/- in each case for recurring, ₹10000/- for non-recurring.		
24.	49	To sanction advance out of GPF/CPF	<u>Existing</u> Secretary, NCSM, A.O. of Museum/Centre  <u>Proposed</u> Secretary, NCSM, Sr. Controller/Controller/Dy. Controller of Administration of Museum/Centre	As per rules	Cases pertaining to grant of final withdrawals and non-refundable advances will however be decided by the Director General, NCSM.	
25.	49	Purchase of stores, chemicals, tools, equipments etc. For a particular project.	<u>Existing</u> Project Coordinators of the respective projects.  <u>Proposed</u> Project Coordinators in the Grades of 'B', 'C' & 'D' of the respective projects  Project Coordinators in the Grades of 'E' & 'F' of the respective projects	<u>Existing</u> Upto ₹1000/- in each case.  <u>Proposed</u> Grade 'B' upto ₹5000/- in each case Grade 'C' & 'D' Upto ₹10000/- in each case  Grade 'E' & 'F' upto ₹25000/- in each case	Project Co-ordinators to be declared as such by the Director of Museum/Centre.	

Sl. No.	Page No.	Nature of Power	Can be delegated to*	Extent of Power	Remarks	Proposed amendment by Committee
26.	49	Purchase of equipment, stores, chemicals, tools etc.	<p><u>Existing</u></p> <p>Officer in grade 'E' who is next to the Director of Museum/Centre.</p> <p><u>Proposed</u></p> <p>Officer who is next to the Deputy Director General/Director of Museum/ Centre.</p>	<p><u>Existing</u></p> <p>Upto ₹10,000/- in each case.</p> <p><u>Proposed</u></p> <p>Upto ₹50000/- in each case.</p>		

**Schedule of Appointing, Disciplinary, Appellate, Revisionary & Reviewing Authorities under the Central Civil Services (Classification, Control and Appeal) Rules, 1965, as adopted by NCSM.**

Sl. No.	Page No.	Designation or grade of post	Appointing authority	Authority empowered to impose penalty	Penalties it can impose	Appellate authority	Revisionary & Reviewing Authority	Remarks
1.	50	Director General	President, NCSM	President, NCSM	All*	--	--	*Major and minor penalties under Rule 11 of C.C.S. (C.C.A.) Rules, 1965, as adopted by NCSM.
2.	50	Grade 'G'	Chairman, GB	Chairman, GB Director General	All Minor **	President, NCSM Chairman, GB	President, NCSM	**Minor penalties under Rule 11 of CCS(CCA) Rules, 1965, as adopted by NCSM.
3.	50	Grade 'E', 'F'	Director General	Director General	All	Chairman, GB	President, NCSM	--
4.	50	Grade 'D'	Deputy Director General	Deputy Director General	All	Director General	Chairman, GB	
5.	50	All other posts subordinate to Grade 'D' in NCSM Headquarters	Deputy Director General	Deputy Director General	All	Director General	Chairman Governing Body, NCSM	--
6.	50	All subordinate posts to Grade 'D' in Museum/Centre	Director of Museum/Centre	Director of Museum/Centre	All	Deputy Director General	Director General	--