

**NATIONAL COUNCIL OF SCIENCE MUSEUMS**

MINISTRY OF CULTURE, GOVT OF INDIA)

KOLKATA - 700091

I-13019/1 /2701

October 17, 2019

**CIRCULAR**

In pursuance of Central Vigilance Commission Circular no. 05/08/19 dated 02.08.2019 and with an endeavour to promote integrity, transparency and accountability in public life, it has been decided to observe Vigilance Awareness Week during the period from **28<sup>th</sup> October to 2<sup>nd</sup> November, 2019** with the theme "**Integrity - A way of life**"

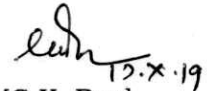
In order to observe the Vigilance Awareness Week in a befitting manner following activities may be conducted in all the units of NCSM during the period:-

1. The observance of the Vigilance Awareness Week shall commence with an Integrity Pledge (copy enclosed at Annexure 'A') on **28<sup>th</sup> October to 2<sup>nd</sup> November, 2019 at 11.00 A.M.** Employees may be encouraged to take e-pledge by visiting the website of CVC. Those who take the pledge verbally be advised to record it through the website;
2. Hoardings, banners, posters etc. are to be displayed at prominent locations and pamphlets, handouts etc., to be distributed on preventive vigilance activities/whistle blower mechanism and other anti-corruption measures;
3. Workshops/sensitization programmes for employees are to be conducted;
4. Various competitions such as debates, quiz, elocution, essay writing, cartoons/poster competition on moral values, ethics, good governance etc. are to be conducted for the employees and their families, students of school/colleges etc., on items relating to anti-corruption;
5. Organizational website may be used for dissemination of employees/visitors' oriented information and avenues available for grievance redressal;
6. Social media, electronic and print media may be used for spreading awareness etc.

Action Taken Report (ATR) as per prescribed format (enclosed at Annexure 'B') alongwith some good quality photographs on observance of the Vigilance Awareness Week may be sent to NCSM Hqrs. latest by 15.11.2019 for submission of a consolidated report to the CVC.

This issues with the approval of DG, NCSM.

Hindi version follows.



[C.K. Das]

Secretary & CVO, NCSM

To:

1. PPS to DG, NCSM
2. All Directors of NCSM/MD, CMD
3. PCs of all NCSM units
4. CE, NCSM
5. CoA & VO, VITM/Science City /NCSM Hqrs.
6. Dy. CoA& VO-BITM/NSCM/NSCD
7. Dy. CoFA of all NCSM units
8. DSOs of all NCSM units
9. PRO & Hindi Cell, NCSM
10. Office Copy



### Integrity Pledge for Citizens

I believe that corruption has been one of the major obstacles to economic, political and social progress of our country. I believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

I realise that every citizen should be vigilant and commit to highest standards of honesty and integrity at all times and support the fight against corruption.

I, therefore, pledge:

- To follow probity and rule of law in all walks of life;
- To neither take nor offer bribe;
- To perform all tasks in an honest and transparent manner;
- To act in public interest;
- To lead by example exhibiting integrity in personal behaviour;
- To report any incident of corruption to the appropriate agency.



## **Integrity Pledge for Organisations**

We believe that corruption has been one of the major obstacles to economic, political and social progress of our country. We believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

We acknowledge our responsibility to lead by example and the need to put in place safeguards, integrity frameworks and code of ethics to ensure that we are not part of any corrupt practice and we tackle instances of corruption with utmost strictness.

We realize that as an Organisation, we need to lead from the front in eradicating corruption and in maintaining highest standards of integrity, transparency and good governance in all aspects of our operations.

We, therefore, pledge that:

- We shall promote ethical business practices and foster a culture of honesty and integrity;
- We shall not offer or accept bribes;
- We commit to good corporate governance based on transparency, accountability and fairness;
- We shall adhere to relevant laws, rules and compliance mechanisms in the conduct of business;
- We shall adopt a code of ethics for all our employees;
- We shall sensitise our employees of laws, regulations, etc. relevant to their work for honest discharge of their duties;
- We shall provide grievance redressal and Whistle Blower mechanism for reporting grievances and fraudulent activities;
- We shall protect the rights and interests of stakeholders and the society at large.

**Activity Report format on Vigilance Awareness Week-2019**

Name of the Organisation :

**A. INTEGRITY PLEDGE****Table-1: Integrity Pledge**

Total no. of employees who have undertaken e-pledge	Total no. of citizens who have undertaken e-pledge

**B. ACTIVITIES/EVENTS ORGANISED WITHIN THE ORGANISATION****Table-2: Conduct of competitions**

Name of State	City/Place	Specify program (Debate/Elocution/Panel discussion etc.)	No. of participants	Whether copy of award winning activities attached

**Table-3: Other Activities**

Sl. No.	Activities	Details
1.	Distribute Pamphlets/Banners	
2.	Conduct of Workshops/Sensitization programmes	
3.	Issue of Journals/Newsletters	
4.	Any other activities	

**C. ACTIVITIES OUTSIDE THE ORGANISATION****Table 4: Mass contact /visibility activities**

Sl. No	Activities	Details
1.	Human Chains	
2.	Marathons/ Awareness Walks/ Bicycle rallies etc.	
3.	Display of Banners/Posters etc	
4.	No. of Grievance Redressal camps held	
5.	Use of Social Media	
6.	Any Other Activity	

**Table-5: Involving Students in Schools**

Name of State	Name of city/town/village	Name of School	Details of activities conducted (date of activities may also be mentioned)	No. of students participated	Number of Integrity Clubs set up
Total					

**Table-6: Involving Students in Colleges**

Name of State	Name of city/town/village	Name of College	Details of activities conducted (date of activities may also be mentioned)	No. of students participated	Number of Integrity Clubs set up
Total					

**Table-7: "Awareness Gram Sabhas"**

Name of State	Name of city/town/village	Name of Gram Panchayat where "Awareness Gram Sabha" is held	Details of activities conducted (date of activities may also be mentioned)	No. of public/citizens participated
Total				

**Table-8: Seminars/Workshops**

Name of State	Name of city/town/village	No. of seminars/workshops organised	Details of activities conducted (date of activities may also be mentioned)	No. of public/citizens participated
Total				

**D. PHOTOGRAPHS AND MASS MEDIA**

1. Photos may kindly be sent along with captions and also place & date of event, preferably in soft copy.
2. Selected Photographs / Media clips may be sent to the Commission by email at the address [smedia-cvc@gov.in](mailto:smedia-cvc@gov.in).
3. Photographs and Media clips may be uploaded on departmental / organisational websites and social media accounts using the hashtag **#vigilanceweek2019**.
4. These may also be tagged to the CVC's social media accounts **@cvcindia** ( Twitter) and **@cvcofindia** ( Facebook).

**E. ANY OTHER RELEVANT INFORMATION (optional):**

(Brief write up on the activities conducted during Vigilance Awareness Week-2019, not more than in about 1000 words may be attached in a separate sheet)