

राष्ट्रीय विज्ञान संग्रहालय परिषद
National Council of Science Museums
संस्कृति मंत्रालय, भारत सरकार, Ministry of Culture, Govt. of India
कोलकाता/Kolkata-700091

Ref no.:- I-13016/36/15.

May 01, 2020

कार्यालय ज्ञापन /OFFICE MEMORANDUM

Director General, NCSM has been pleased to approve engagement of Smt. Bijaya Chatterjee, Former Deputy Controller of Finance & Accounts, NCSM Hqrs., as Consultant on contract basis for a period of 3 (three) months for preparation of final accounts for NCSM Hqrs/CRTL/NE Zone as also for completion of subsidiary records viz., assets, liabilities, revenue, expenditure and compilation of relevant data for the said purpose. The engagement of Smt Bijaya Chatterjee as Consultant in NCSM shall be with immediate effect at a consolidated remuneration of ₹.40,000.00 [Rupees forty thousand] only per month.

The following terms and conditions shall govern the engagement of Smt. Bijaya Chatterjee as Consultant:-

- a) The appointment will be on contract basis in NCSM Hqrs., Kolkata;
- b) She will not be entitled to any other allowance apart from the above consolidated monthly remuneration of ₹40,000/-[Rupees forty thousand] only;
- c) She will continue to draw pension and Dearness Relief on pension during the period of her engagement as Consultant;
- d) During the period of 3 months, the contract is liable to be terminated at any time without any notice and without assigning any reason;
- e) She shall attend office according to the working hours of NCSM Hqrs, Kolkata;
- f) She will be entitled to avail weekly off, holidays and 2 days casual leave in her three months' tenure as Consultant;
- g) The Income Tax or any other tax will be deducted at source as per Government Instructions from Smt Bijoya Chatterjee;

If terms and conditions as mentioned above are acceptable to Smt Bijaya Chatterjee, she may communicate her acceptance to this office within 3 (three) days from the date of receipt of this office memorandum and join her duty thereafter.

This issues with the approval of competent authority.

= श्रीबाल बोस =
[Saibal Bose] 01/05/2020
Dy. Controller of Admn. (MC)

Smt Bijaya Chatterjee
Former Dy. CoFA, NCSM Hqrs.
10/45/1, Netaji Nagar
P.O. Regent Park, Kolkata: 700040
E-mail: bijayanccsm@gmail.com

Copy to:-

1. Director, NCSM Hqrs. /NE/CRTL
2. PPS to DG, NCSM
3. CE, NCSM
4. CoA, NCSM Hqrs.
5. Dy. CoFA NCSM Hqrs.
6. PRO & Hindi cell, NCSM Hqrs.
7. Bill Section, NCSM
8. Office copy