

राष्ट्रीय विज्ञान संग्रहालय परिषद
National Council of Science Museums
सेक्टर-V, ब्लॉक-जी एन, बिधान नगर
Sector-V, Block-GN, Bidhan Nagar
कोलकाता/Kolkata-700 091

आई/1-13019/1

दिनांक/Dated : 18.05.2020

कार्यालय ज्ञापन/OFFICE MEMORANDUM

In pursuance of NCSM O.M. No. I-13019/1 dated 19/05/2020, it has been decided that in order to take preventive measures to contain the spread of COVID19, the office of CRTL shall continue to function w.e.f. 18.05.2020 as per the following roster :-

- 1) Dy. Secretary i.e. Pay Matrix Level-12 and above to the extent of 100% strength.
- 2) Officers and staff members below Pay Matrix Level-12 upto 50% are required to attend office on alternate date as under :-

SL. No	Name of Officers and Staff Shri/ Smt. / Ms.	Designation	Remarks
1.	S. Sengupta	Exhibition Officer 'C'	Duty on 18, 19,21,27, 29 May, 2020
2.	Shatadal Ghosh	Curator 'C'	Duty on 19,21,27,29 May, 2020
3.	Tapas Kumar Moharana	Curator 'C'	Duty on 19,21,27,29 May, 2020
4.	Manikanta C	Curator 'B'	Duty on 18,20,22,26,28 May, 2020
5.	Ashis Mondal	Curator 'B'	Duty on 19,21,27,29 May, 2020
6.	Praveen Chandrakar	Curator 'B'	Duty on 18,20,22,26,28 May, 2020
7.	Ramapada Chowdhury	Exhibition Officer 'C'	Duty on 19,21,27,29 May, 2020
8.	Ranabir Biswas	Exhibition Officer 'C'	Duty on 19,21,27,29 May, 2020
9.	S. Moharana	Exhibition Assistant 'B'	Duty on 19,21,27,29 May, 2020
10.	Sushanta Bhowmick	Exhibition Assistant 'A'	Duty on 19,21,27,29 May, 2020
11.	Siddesh D.C.	Exhibition Assistant 'A'	Duty on 19,21,27,29 May, 2020
12.	Anil Kumar Mondal	Technician	Duty on 18,20,22,26,28 May, 2020
13.	Arun Krishna Majumder	Technician	Duty on 19,21,27,29 May, 2020
14.	Biswajit Ghosh	Technician	Duty on 18,20,22,26,28 May, 2020
15.	Kazi Jahidul Islam	Technician	Duty on 19,21,27,29 May, 2020
16.	Dipak Malakar	Technician	Duty on 18,20,22,26,28 May, 2020
17.	Achintya Kumar Maji	Technician	Duty on 18,20,22,26,28 May, 2020
18.	Ali Hossain Sardar	Technician	Duty on 18,20,22,26,28 May, 2020
19.	Avijit Kundu	Technician	Duty on 18,20,22,26,28 May, 2020
20.	Badal Kumar Mandal	Technician	Duty on 19,21,27,29 May, 2020
21.	Bijan Biswas	Technician	Duty on 19,21,27,29 May, 2020
22.	Bikash Parbat	Technician	Duty on 18,20,22,26,28 May, 2020
23.	Biswajit Biswas	Technician	Duty on 18,20,22,26,28 May, 2020
24.	Biswajit Hazra	Technician	Duty on 19,21,27,29 May, 2020
25.	Chandu Debnath	Technician	Duty on 19,21,27,29 May, 2020
26.	Gokul Gonra	Technician	Duty on 18,20,22,26,28 May, 2020
27.	Goutam Bhattacharyya	Technician	Duty on 19,21,27,29 May, 2020
28.	Goutam Kundu	Technician	Duty on 19,21,27,29 May, 2020
29.	Kapil Pachal	Technician	Duty on 18,20,22,26,28 May, 2020
30.	Madhusudan Das	Technician	Duty on 19,21,27,29 May, 2020
31.	Muneswar Barman	Technical Officer 'A'	Duty on 19,21,27,29 May, 2020
32.	Minakshi Sur Dutta	Technician	Duty on 18,20,22,26,28 May, 2020
33.	Nilay Saha	Technician	Duty on 19,21,27,29 May, 2020
34.	Prabir Kumar Sarkar	Technician	Duty on 18,20,22,26,28 May, 2020
35.	Pradip Koley	Technician	Duty on 19,21,27,29 May, 2020

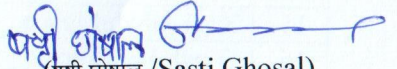
36.	K.K. Chatterjee	Technician	Duty on 19,21,27,29 May, 2020
37.	Rahul Kumar Singh	Technical Assistant 'A'	Duty on 18,20,22,26,28 May, 2020
38.	Santanu Das	Technician	Duty on 18,20,22,26,28 May, 2020
39.	Sk. Mustafa Ali	Technician	Duty on 18,20,22,26,28 May, 2020
40.	Srijan Halder	Technical Officer 'A'	Duty on 18,20,22,26,28 May, 2020
41.	Sudip Karmakar	Technician	Duty on 19,21,27,29 May, 2020
42.	Sujit Kumar Nath	Technician	Duty on 19,21,27,29 May, 2020
43.	Swapan Das	Technician	Duty on 18,20,22,26,28 May, 2020
44.	Goutam Manna	Technician	Duty on 18,19,21,27,29 May, 2020
45.	Mintu Saha	Technician	Duty on 20,22,26 & 28 May, 2020
46.	Utpal Hazra	Sr. Stenographer	Duty on 19,21,27,29 May, 2020
47.	Debashree Nandi	Office Assistant (Grade-II)	Duty on 18, 20, 22, 27 & 29 May, 2020
48.	Ayan Kr. Laha	Office Assistant (Grade-II)	Duty on 20, 22, 26 & 28 May, 2020
49.	Subir Kr. Paul	Office Assistant (Grade-I)	Duty on 20, 22, 26 & 28 May, 2020
50.	Jayanta Kr. Laha	Office Assistant (Grade-I)	Duty on 20, 22, 26 & 29 May, 2020
51.	Sibupada Ray	Office Assistant (Grade-I)	Duty on 20, 22, 26 & 28 May, 2020
52.	Rohit Prasad	Office Assistant (Grade-III)	Duty on 20, 22, 26 & 29 May, 2020
53.	Koushik Mondal	Trainee	Duty on 19,21,27,29 May, 2020
54.	Ujjal Sarkar	Trainee	Duty on 19,21,27,29 May, 2020
55.	Raktim Sharma	Trainee	Duty on 18,20,22,26,28 May, 2020
56.	Pritam Maity	Trainee	Duty on 19,21,27,29 May, 2020

Officials those who will work from home should be made themselves available on telephone and electronic means of communication at all times. They should attend office, if called for any exigency of work.

Officials residing in containment zone may please provide the details to the office for consideration.

Office Circular No. I-13019/1/16 dated 01.05.2020 may please be strictly adhered to.

This supersedes NCSM Office Memorandum of even no. dated 02.05.2020 and issues with the approval of Competent Authority.


(षष्ठी घोषल /Sasti Ghosal)

नियंत्रक (प्रशासन)/Controller of Administration

To:

All officials mentioned above

Copy to:

1. Director- (Hqrs.)/ NE Zone / CRTL
2. PPS to DG, NCSM
3. All Sectional Heads
4. Office copy