राष्ट्रीय विज्ञान संग्रहालय परिषद NATIONAL COUNCIL OF SCIENCE MUSEUMS

(संस्कृति मंत्रालय, भारत सरकार/MINISTRY OF CULTURE, GOVT.OF INDIA) कोलकाता/KOLKATA -700091

File no. I-13019/1/689

दिनांक/Dated 01.09.2020

कार्यालय जापन /OFFICE MEMORANDUM

Sub: Preventive measures to contain the spread of COVID-19

Ref: 1. NCSM OM No. I-13019/1/688 dated 01.09.2020

With reference to above and in pursuance of the Order Memo no. 298-CS/2020, dated 31.08.2020 issued by the Chief Secretary, Government of West Bengal [Copy enclosed], it is notified that following offices of Science Museums/Science Centres under NCSM located in the state of West Bengal including NCSM Hqrs., shall remain closed on 7th September, 2020 (Monday), 11th September, 2020 (Friday) and 12th September, 2020 (Saturday) due to enforcement of Statewide lockdown to combat the spread of COVID-19:-

- 01. National Council of Science Museums Headquarter, Kolkata
- 02. Central Research & Training Laboratory, Kolkata
- 03. North East Zone, Kolkata
- 04. Birla Industrial & Technological Museum, Kolkata
- 05. Science City, Kolkata
- 06. North Bengal Science Centre, Siliguri
- 07. District Science Centre, Purulia
- 08. Bardhaman Science Centre, Bardhaman
- 09. Digha Science Centre & National Science Camp, New Digha,

All Officers and staff members shall work from home and should be available on telephone and electronic means of communication at all times. They should attend office, if called for, in case of any exigencies of work.

This issues with the approval of DG, NCSM.

(समरेन्द्र कुमार /Samarendra Kumar) निदेशक (मु.) व प्रभारी सचिव/ Director (Hgrs.) & Secretary-in-Charge

Encl: 1) Order Memo no. 298-CS/2020, dated 31.08.2020 issued by the Chief Secretary, Govt. of West Bengal

To,

01. Joint Secretary (Museums), MoC, GoI

02. Shri S.C. Mondal, Under Secretary, M.II, MoC, GoI

03. Directors of all NCSM Units & MD, CMD

04. PPS to DG, NCSM

05.PCs of all NCSM units

06. CoAs of all NCSM units

07. Dv. CoAs of all NCSM units

08. Dy. CoFAs of all NCSM units

09.DSOs of all NCSM units

10. PRO & Hindi Cell, NCSM

11. Office copy