

राष्ट्रीय विज्ञान संग्रहालय परिषद  
NATIONAL COUNCIL OF SCIENCE MUSEUMS  
(संस्कृति मंत्रालय, भारत सरकार/  
MINISTRY OF CULTURE, GOVT.OF INDIA)  
कोलकाता/KOLKATA -700091

File no. I-13019/1/688

दिनांक/Dated 01.09.2020

**कार्यालय ज्ञापन /OFFICE MEMORANDUM**

**Sub: Preventive measures to contain the spread of COVID-19**

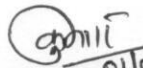
In pursuance of Ministry of Home Affairs Order No. 40-3/2020 -DM-I(A) dated 29.08.2020 read with the new guidelines for phased re-opening (Unlock-4) [Copy enclosed], all Science Museums/Centres of NCSM will continue to remain closed till 30<sup>th</sup> September, 2020, or till further orders.

2. However, all the offices of Science Museums/Centres shall continue to function with effect from 1<sup>st</sup> September, 2020 with attendance of officials in terms of NCSM Office Memorandum no. I-13019/1/34, dated 19.05.2020 till further orders.

3. For keeping the offices of Science Museums/Centres under NCSM open during the Unlock-4 period, the SOP on preventive measures to contain spread of CoVID-19 in offices issued by the Ministry of Culture vide OM F. No. H-13011/05/2020-Estt., dated 8.6.2020 [Copy enclosed] and new guidelines dated 29.08.2020 issued by the Ministry of Home Affairs, Govt. of India including the National Directives for CoVID-19, may be strictly adhered to.

This supersedes NCSM Office Memorandum no. I-13019/1/388 dated 31.07.2020.

This issues with the approval of DG, NCSM.

  
(समरेन्द्र कुमार /Samarendra Kumar)  
निदेशक (मु.) व प्रभारी सचिव/  
Director (Hqrs.) & Secretary-in-Charge

Encl: 1) MHA Order No. 40-3/2020 -DM-I(A) dated 29.08.2020 with all Annexures.  
2) Ministry of Culture's OM F. No. H-13011/05/2020-Estt, dated 8.6.2020 with all Annexures.

To,

01. Directors of all NCSM Units & MD, CMD
02. PPS to DG, NCSM
03. CoAs of all NCSM units
04. PCs of all NCSM units
05. Dy. CoAs of all NCSM units
06. Dy. CoFAs of all NCSM units
07. DSOs of all NCSM units
08. PRO & Hindi Cell, NCSM
09. Office copy