राष्ट्रीय विज्ञान संग्रहालय परिषद National Council of Science Museums ब्लॉक - जी.एन, सैक्टर - पाँच, बिधाननगर Block-GN, Sector-V, Bidhan Nagar कोलकाता / Kolkata- 700091

आई / I-13019/1

दिनांक / Dated : 09.10.2020

कार्यालय जापन / OFFICE MEMORANDUM

In pursuance of NCSM O.M. No. I-13019/1/981 dated 09/10/2020, it is hereby informed that the Government Servants at the level of Under Secretary and above to attend offices on all working days in terms of DoPT O.M. No. F.No. 11013/9/2014-Estt.A.III dated 07.10.2020. Therefore, all the officers of NCSM (Hqrs.)/CRTL/NEZ and its satellite units at the level of Under Secretary and above (i.e. Pay Matrix Level - 11 and above) are required to attend the office on all working days with immediate effect.

This issues with the approval of Competent Authority.

(षण्टी घोषाल/Sasti Ghosal)

नियंत्रक (प्रशासन)/Controller of Administration

Copy to:

- 1. Director- (Hqrs.)/NE Zone / CRTL
- 2. Secretary-in-Charge, NCSM
- 3. C.E, NCSM
- 4. PPS to DG, NCSM
- 5. Dy.CoA(MC)/DY.CoF&A, NCSM (Hqrs.)
- 6. Dy. CoS&P, CRTL
- 7. P.C. RSCG/RSC, Bhubaneswar
- 8. Executive Engineer, NCSM(Hqrs.)
- 9. Curator 'C', NCSM (Hqrs.)/CRTL
- 10. Exhibition Officer 'C', CRTL
- 11. DSO, DSC, Dhenkanal
- 12. PRO, NCSM (Hqrs.)
- 13. Office Copy