

(राष्ट्रीय विज्ञान संग्रहालय परिषद)
(NATIONAL COUNCIL OF SCIENCE MUSEUMS)
ब्लॉक - जी. एन., सैक्टर- 5, बिधान नगर
BLOCK-GN, SECTOR-V, BIDHAN NAGAR
कोलकाता/ KOLKATA-700091

I-13018/171

Date: 26.02.2021

कार्यालय ज्ञापन/OFFICE MEMORANDUM

Director, NEZ, Kolkata has been pleased to sanction LTC (Home Town) with advance for the Year 2021 under the block year 2020-21 to Shri Basudev Mandal, Project Coordinator, RSC, Guwahati for the journey from Guwahati to Kolkata by Air on 25/02/2021 and back on 08/03/2021 for self only.

Earned leave for 01(one) day on 05.03.2021 and CH for 6(six) days on 25/02/21, 26/02/2021, 01/03/2021 & 04/03/2021 has been granted to him for availing the LTC. While purchasing Air tickets for availing the said LTC, the following points, as applicable under the rules, may be noted:

- i) Travel by Air India only;
- ii) Fare will be in Economy class only, irrespective of entitlement;
- iii) The air ticket may be purchased directly from Air India (at booking counters/website of Airlines) or by utilizing the services of Authorised Travel Agents viz. M/s Balmer Lawrie & Company Ltd., M/s Ashok Travels & Tours Ltd., / IRCTC;
- iv) Air fare should be limited to LTC-80 fare of Air India;
- v) If air fare paid for travel by Air India happens to be less than the LTC-80 fare, it will also be admissible for journeys performed by Air India under LTC Rules;
- vi) The copy of air ticket shall be produced within 10 days of receipt of the advance;
- vii) In case onward journey is not undertaken as per schedule, the whole amount of LTC advance shall be refunded immediately to the office.

Sw 26/02/2021
(शैबाल बोस/Saibal Bose)

उप नियंत्रक (प्रशासन)/Dy.CoA

To
Shri Basudev Mandal
Project Coordinator
RSC, Guwahati

- Copy to :-
- 01) Director, NEZ
 - 02) Curator 'C', RSC, Guwahati
 - 03) Sr.CoF&A, NCSM
 - 04) Bill /Accounts Section -NCSM (Hqrs.)
 - 05) PRO, Hindi Cell
 - 06) Office Copy