

केन्द्रीय अनुसंधान और प्रशिक्षण प्रयोगशाला/ Central Research and Training Laboratory  
(राष्ट्रीय विज्ञान संग्रहालय परिषद)/(National Council of Science Museums)  
सेक्टर-V, ब्लॉक-जी एन, बिधान नगर/ Sector-V, Block-GN, Bidhan Nagar  
कोलकाता/Kolkata-700 091

आई/I-13019/1/124

दिनांक/Date : 20.04.2021

**कार्यालय ज्ञापन/OFFICE MEMORANDUM**

In pursuance of NCSM O.M. No.I-13019/1/121 dated 20/04/2021, it has been decided that in order to take preventive measures to contain rapid spread of COVID-19, all officers of the level of Under Secretary or equivalent (i.e. Pay Matrix Level-11) and below are required to attend office on alternate dates during the period from 21<sup>st</sup> to 30<sup>th</sup> April, 2021 as per the attached roster.

Officials who will work from home should be made themselves available on telephone and electronic means of communication at all times. They should attend office, if called for any exigency of work.

This issues with the approval of Competent Authority.

Encl.: As stated

Su 20/04/2021  
(शैबाल बोस/Saibal Bose)

उप नियंत्रक (प्रशासन)/ Dy. Controller of Administration

To: All officials of CRTL as per attached roster

Copy to:

1. Director- (Hqrs.)/ NE Zone / CRTL
2. PPS to DG, NCSM
3. All Sectional Heads
4. PRO & Hindi cell
5. Office copy

NAME	DESIGNATION	DUTY DETAILS
<b>SECTION-MECHANICAL</b>		
ACHINTYA KUMAR MAJI	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
ALI HOSSAIN SARDAR	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
AVIJIT KUNDU	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
BADAL KUMAR MANDAL	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
BIJAN BISWAS	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
BIKASH PARBAT	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
BISWAJIT BISWAS	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
CHANDU DEBNATH	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
GOKUL GONRA	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
GOUTAM BHATTACHARYYA	TECHNICIAN	Duty on 4th wk.(19-23) & WFH on 5th wk.(26-30) of April, 2021
GOUTAM KUNDU	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
KAPIL PACHAL	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
MADHUSUDAN DAS	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
MUNESWAR BARMAN	TECHNICAL OFFICER	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
MINAKSHI SUR DUTTA	TECHNICIAN	Duty on 4th wk.(19-23) & WFH on 5th wk.(26-30) of April, 2021
NILAY SAHA	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
PRABIR KUMAR SARKAR	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
PRADIP KOLEY	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
SANTANU DAS	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
SK. MUSTAFA ALI	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
SRIJAN HALDER	TECHNICAL OFFICER	Duty on 4th wk.(19-23) & WFH on 5th wk.(26-30) of April, 2021
SUDAMA KUJUR	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
SUDIP KARMAKAR	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
SUTHAN ABHISHEK	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
UTPAL HAZRA	PA TO DIRECTOR	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
RAKTIM SHARMA	TRAINEE	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
<b>SECTION-ELECTRONICS</b>		
ANIL KUMAR MONDAL	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
ARUN KRISHNA MAJUMDER	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
BISWAJIT GHOSH	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
KAZI JAHIDUL ISLAM	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
DIPAK MALAKAR	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
PRITAM MAITY	TRAINEE	Duty on 4th wk.(19-23) & WFH on 5th wk.(26-30) of April, 2021
<b>SECTION-ELECTRICAL</b>		
GOUTAM MANNA	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
MINTU SAHA	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
<b>SECTION-COMPUTER SCIENCE</b>		
KUNTAL KABASI	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
KRISHNENDU PARMANICK	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
SAMIT GHOSH	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
SOUMITA TALUKDAR	TRAINEE	Duty on 4th wk.(19-23) & WFH on 5th wk.(26-30) of April, 2021
<b>SECTION-ART &amp; EXHIBITION</b>		
SUVENDU MAHARANA	EXHIBITION ASSISTANT	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
SUSHANTA BHOWMICK	EXHIBITION ASSISTANT	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
SIDDESH D.C.	EXHIBITION ASSISTANT	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
K.K.CHATTERJEE	TECHNICIAN	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
ANKIT DUTTA	TECHNICIAN	Duty on 4th wk.(19-23) & WFH on 5th wk.(26-30) of April, 2021
<b>SECTION-STORES &amp; PURCHASE</b>		
SOMA DEY	OFFICE ASSISTANT	Duty on 4th wk.(19-23) & WFH on 5th wk.(26-30) of April, 2021
JAYANTA KUMAR LAHA	OFFICE ASSISTANT	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
SIBUPADA RAY	OFFICE ASSISTANT	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
CHANDANA GHOSH	OFFICE ASSISTANT	Duty on 4th wk.(19-23) & WFH on 5th wk.(26-30) of April, 2021
ROHIT PRASAD	OFFICE ASSISTANT	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
<b>TOTALS</b>	<b>48</b>	<b>48</b>

NAME	DESIGNATION	DUTY DETAILS
<b>Officers (at or below the level - 11)</b>		
SHRI SHATADAL GHOSH	CURATOR C	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
SHRI PRAVEEN KUMAR CHANDRAKAR	CURATOR B	Duty on 4th wk.(19-23) & WFH on 5th wk.(26-30) of April, 2021
SHRI RANABIR BISWAS	EXHIBITION OFFICER C	WFH on 4th wk.(20-23) & Duty on 5th wk.(26-30) of April, 2021
SHRI K UNNIKISHNAN	DY. STORE & PURCHASE OFFICER	Duty on 4th wk.(19-23) & WFH on 5th wk.(26-30) of April, 2021