

केन्द्रीय अनुसंधान और प्रशिक्षण प्रयोगशाला/ Central Research and Training Laboratory
(राष्ट्रीय विज्ञान संग्रहालय परिषद)/(National Council of Science Museums)
सेक्टर-V, ब्लॉक-जी एन, बिधान नगर/ Sector-V, Block-GN, Bidhan Nagar
कोलकाता/Kolkata-700 091

आई/I-13019/1/161

दिनांक/Date : 30.04.2021

कार्यालय ज्ञापन/OFFICE MEMORANDUM

In pursuance of NCSM O.M. No.I-13019/1/121 dated 20/04/2021 and considering unprecedented surge in COVID-19, it has been decided that all officers of the level of Under Secretary or equivalent (i.e. Pay Matrix Level-11) and below are required to attend office during 1st week of the month of May, 2021 as per the following roster :-

Sl. No.	Name of Officers and Staff	Designation	Remarks	
			To attend office (May 2021) – First Week	Work from Home
1.	Shri Shatadal Ghosh	Curator 'C'	03 rd to 07 th May	NA
2.	Shri Praveen Kumar Chandrakar	Curator 'B'	03 rd to 07 th May	NA
3.	Shri Ranabir Biswas	Exhibition Officer 'C'	On leave	
4.	Shri K. Unnikrishnan	Dy. CoS&P	03 rd to 07 th May	NA
5.	Shri Muneshwar Barman	Technical Officer 'B'	03 rd to 07 th May	NA
6.	Shri Srijan Halder	Technical Officer 'A'	03 rd to 07 th May	NA
7.	Shri Kuntal Kabasi	Technical Officer 'A'	NA	03 rd to 07 th May
8.	Shri Subhendu Moharana	Exhibition Officer 'A'	NA	03 rd to 07 th May
9.	Shri Biswajit Ghosh	Technician 'G'	03 rd to 07 th May	NA
10.	Shri Goutam Kundu	Technician 'G'	03 rd to 07 th May	NA
11.	Shri Chandu Debnath	Technician 'G'	NA	03 rd to 07 th May
12.	Shri Madhusudan Das	Technician 'G'	03 rd to 07 th May	NA
13.	Shri Pradip Kole	Technician 'G'	03 rd to 07 th May	NA
14.	Shri Biswajit Biswas	Technician 'G'	03 rd to 07 th May	NA
15.	Shri Kapil Pachal	Technician 'G'	NA	03 rd to 07 th May
16.	Shri A. K. Maji	Technician 'G'	03 rd to 07 th May	NA
17.	Shri A .K Mondal	Technician 'G'	03 rd to 07 th May	NA
18.	Shri Goutam Bhattacharya	Technician 'G'	03 rd to 07 th May	NA
19.	Shri Goutam Manna	Technician 'G'	03 rd to 07 th May	NA
20.	Shri Prabir Kr. Sarkar	Technician 'F'	03 rd to 07 th May	NA
21.	Shri A. K .Mazumdar	Technician 'G'	NA	03 rd to 07 th May
22.	Shri K . Z. Islam	Technician 'F'	NA	03 rd to 07 th May
23.	Shri K. K. Chatterjee	Artist 'F'	NA	03 rd to 07 th May
24.	Shri Mintu Saha	Technician 'F'	NA	03 rd to 07 th May
25.	Shri Jayanta Kumar Laha	Office Assistant (Grade-I)	03 rd to 07 th May	NA
26.	Shri Sibupada Ray	Office Assistant (Grade-I)	NA	03 rd to 07 th May
27.	Shri Pradeep Das	Office Assistant (Grade-I)	03 rd to 07 th May	NA
28.	Shri Utpal Hazra	Sr. Stenographer	NA	03 rd to 07 th May
29.	Shri Siddesh D.C.	Exhibition Assistant 'A'	NA	03 rd to 07 th May
30.	Shri Sushanta Bhowmik	Exhibition Assistant 'A'	NA	03 rd to 07 th May
31.	Shri Suman Das	Technical Assistant 'A'	NA	03 rd to 07 th May
32.	Shri Bijan Biswas	Technician 'C'	03 rd to 07 th May	NA
33.	Shri Badal Kumar Mandal	Technician 'C'	03 rd to 07 th May	NA
34.	Shri Gokul Kumar Gonra	Technician 'C'	NA	03 rd to 07 th May
35.	Shri Sudip Karmakar	Technician 'C'	03 rd to 07 th May	NA
36.	Shri Nilay Saha	Technician 'C'	NA	03 rd to 07 th May
37.	Shri Dipak Malakar	Technician 'C'	03 rd to 07 th May	NA
38.	Smt. Minakshi Dutta	Technician 'C'	NA	03 rd to 07 th May
39.	Shri Bikash Parbat	Technician 'C'	NA	03 rd to 07 th May
40.	Sk. Mustafa Ali	Technician 'C'	03 rd to 07 th May	NA
41.	Smt. Chandana Ghosh	Office Assistant (Grade-II)	03 rd to 07 th May	NA

Sl. No.	Name of Officers and Staff	Designation	Remarks	
			To attend office	Work from Home
			(May 2021) First Week	
42.	Smt Soma Dey	Office Assistant(Grade-II)	03 rd to 07 th May	NA
43.	Shri Avijit Kundu	Technician 'C'	03 rd to 07 th May	NA
44.	Shri Santanu Das	Technician 'C'	NA	03 rd to 07 th May
45.	Shri Krishnendu Pramanick	Technician 'A'	03 rd to 07 th May	NA
46.	Shri Suthan Abishek Y	Technician 'A'	NA	03 rd to 07 th May
47.	Shri Samit Ghosh	Technician 'A' -Electronics	03 rd to 07 th May	NA
48.	Shri Sudama Kujur	Technician 'A' -Machinist	03 rd to 07 th May	NA
49.	Shri Rohit Prasad	Office Assistant (Grade-III)	NA	03 rd to 07 th May
50.	Shri Ankit Dutta	Artist 'A'	03 rd to 07 th May	NA

Officials who will work from home should be made themselves available on telephone and electronic means of communication at all times. They should attend office, if called for any exigency of work.

This issues with the approval of Competent Authority.

Saibal Bose
(शैबाल बोस/Saibal Bose)

उप नियंत्रक (प्रशासन)/ Dy. Controller of Administration

To:

All officials mentioned above

Copy to:

1. Director- (Hqrs.)/ NE Zone / CRTL
2. PPS to DG, NCSM
3. All Sectional Heads
4. Office copy