राष्ट्रीय विज्ञान संग्रहालय परिषद

National Council of Science Museums

ब्लॉक- जी एन, सेक्टर-V, बिधान नगर/

Block-GN, Sector-V, Bidhan Nagar

कोलकाता//Kolkata – 700 091

National Council of Science Museums (NCSM) invites applications for engagement of Consultant (Civil) on contractual basis. The engagement of Consultant is on contractual basis for an initial period of one year which may be extended as per requirement of the Council. The Competent Authority will have all the rights to select any one of the applicants as Consultant or cancel all the applications at its sole discretion. The decision of the Competent Authority will be final and applicants will have no right to file any type of petition against the decision in any forum or/and in any court of India.

1. **Essential qualifications**

First Class Bachelor’s Degree in Civil Engineering or equivalent.

1. **Experience**

 Applicant is required to have at least 20 years’ experience in the field of Civil Engineering in Central Government/State Government/PSU/Central or State Autonomous Body

1. **Scope of Work**

Finalizing the tenders for civil works as per CPWD norms; shall monitor all major civil works of the Council and ensure implementation of best practices in the field of civil engineering, compliance of all statutory regulations applicable for public buildings across all buildings of the Council etc.; monitoring compliance of all requirements for security and safety of visitors, employees, assets of the Council etc. like fire detection, prevention & protection systems, disaster preparedness & mitigation policy of the Govt. & other agencies.

1. **Age Limit**

Upper age limit - 65 years of age as on 31.08.2021

1. **Contract Period**

Initial contract would be for a period of one year and may further be extended on year to year basis subject to functional requirement, appraisal of the performance and medical fitness of the individual.

1. **Accommodation**

No accommodation facility or house rent will be provided by NCSM.

1. **Terms of payment**

A Consolidated remuneration of `50,000.00 per month will be paid to the person retired from Central Govt./State Govt./ PSU/ Central or State Autonomous Body as Chief Engineer/Dy. Chief Engineer or equivalent in the Pay Matrix Level 13A/13 at the time of retirement of service.

1. **Tax deduction at sources**

The income tax or any other tax liable to be deducted, as per the prevailing rules, will be deducted at source before effecting the payment for which NCSM will issue TDS certificate as applicable.

1. **Guidelines for submission of application**

The duly completed application in prescribed format should be submitted addressed to the Secretary, NCSM so as reach NCSM, Kolkata on or before 31.08.2021. Any application received after the due date will be rejected.

1. NCSM has the right to cancel advertisement and not to proceed in the matter for engagement of consultant, at any stage or to accept or reject any or all applications without giving any explanation, whatsoever.
2. Other terms & conditions of the engagement will be carried out as per Govt. of India guidelines.

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| --- | --- | --- |
| 1 | Name |  |
| 2 | Father’s Name |  |
| 3 | Present/Residential Address |  |
| 4 | Date of Birth (DD/MM/YYYY) |  |
| 5 | E-mail Address |  |
| 6 | Contact Number |  |
| 7 | Date of Entry into Govt. Service |  |
| 8 | Date or Retirement |  |
| 9 | Education Qualifications |  |
| 10 | Brief particulars of Service with Nature of duties performed (Starting from last appointment) |  |

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| Sl. no. | Name of the Ministry/Department | Period (MM/YYYY) | Post Held | Nature of work  |
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1. Additional Information if, in support of your suitability for the post :

This is to certify that no disciplinary proceedings were pending against me on the date of application and the information give above is true to the best of my knowledge and belief. The supporting documents would be made available on demand.

Yours faithfully,

 Signature:

Full Name :

Date :

Place :